

Boardmember Cunningham called the meeting to order and requested those present to join him in the salute to the Flag.

Boardmember Cunningham read the following statement:

The Borough of Sea Bright, in compliance with the "Open Public Meetings Act" has advertised the date; time and location of this meeting in The Asbury Park Press on January 20, 2011 filed it with the Clerk, and posted a notice on the bulletin board in the Borough Office.

OATH OF OFFICE:

C. READ MURPHY	Class III - One Year Term Council Liaison 1/1/12 to 12/31/12
ROBERT NOTT	Class IV - Four Year Term 1/1/12 to 12/31/15
BENEDICT J. TORCIVIA, JR.	Class IV - Four Year Term 1/1/12 to 12/31/15
JONATHAN BEER	Class II - One Year Term 1/1/12 to 12/31/12
MARC LECKSTEIN	Class IV - Two Year Term Alternate II 1/1/12 to 12/31/13
DOLORES JANY	Class IV - Two Year Term Alternate III 1/1/12 to 12/31/13

ROLL CALL:

PRESENT: Beer, Cunningham, DeSio, Long, McBride, Nott, Torcivia, Smith (Alt. #1), Leckstein (Alt. #2), Janey (Alt. #3).
ABSENT: Cashmore, Murphy

5. APPOINTMENTS:

A. CHAIRPERSON

Boardmember DeSio introduced a motion appointing C. Lance Cunningham as Chairperson of the Planning/Zoning Board. Second by Boardmember McBride and adopted upon the following roll call vote:

Ayes: Beer, DeSio, Long, McBride, Nott, Torcivia, Smith, (Alt. #1) Leckstein (Alt. #2), Janey (Alt.#3)

Nays: None

Abstain: Cunningham

Absent: Cashmore, Murphy

B. VICE-CHAIRPERSON

Boardmember Cunningham introduced a motion appointing David DeSio as Vice-Chairperson of the Planning/Zoning Board. Second by Boardmember McBride and adopted upon the following roll call vote:

Ayes: Beer, Cunningham, DeSio, Long, McBride, Nott, Torcivia, Smith, (Alt. #1) Leckstein (Alt. #2), Janey (Alt.#3)

Nays: None

Abstain: DeSio

Absent: Cashmore, Murphy

C. BOARD SECRETARY :

Boardmember Cunningham introduced a motion appointing Suzanne Branagan as Secretary of the Planning/Zoning Board. Second by Boardmember DeSio and adopted upon the following roll call vote:

Ayes: Beer, Cunningham, DeSio, Long, McBride, Nott, Torcivia, Smith, (Alt. #1) Leckstein (Alt. #2), Janey (Alt.#3)

Nays: None

Abstain: None

Absent: Cashmore, Murphy

D. RESOLUTION NO. PZB1-2012 - ATTORNEY:

Boardmember DeSio introduced and offered the following Resolution for adoption:

**RESOLUTION NO. PBZ1-2012
AUTHORIZING THE AWARD OF A
NON-FAIR AND OPEN CONTRACT
FOR PLANNING/ZONING BOARD ATTORNEY**

WHEREAS, the Borough of Sea Bright has a need to acquire professional services of a Planning/Zoning Board Attorney as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.5 as appropriate*; and,

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the acquisition is expected to exceed \$17,500; and,

WHEREAS, the term of this contract is for one year commencing January 1, 2010 through December 31, 2010; and

WHEREAS, KERRY HIGGINS, Esquire has submitted a proposal

dated: December 13, 2011_which is on file in the Borough Clerk's Office.

WHEREAS, KERRY HIGGINS, Esquire has completed and submitted a Business Entity Disclosure Certification which certifies that **KERRY HIGGINS, Esquire** has not made any reportable contributions that would bar award of this contract pursuant to N.J.S.A. 19:44A-1 and PL 2004, c.19 to a political or candidate committee in the Borough of Sea Bright in the previous one year, and that the contract will prohibit the **KERRY HIGGINS, Esquire** from making any reportable contributions through the term of the contract; and

WHEREAS, Michael J. Bascom, Chief Financial Officer of the Borough of Sea Bright has certified that funds will be available in other Professional Services/Planning Board and other expense appropriation for the purpose stated herein.

NOW THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Sea Bright authorizes the Mayor to enter into a contract with **KERRY HIGGINS, Esquire** as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and,

BE IT FURTHER RESOLVED that a notice of this action shall be printed one time in the "Asbury Park Press" newspaper. Second by Boardmember Nott and approved upon the following roll call vote:

Ayes: Beer, Cunningham, DeSio, Long, McBride, Nott, Torcivia, Smith, (Alt. #1) Leckstein (Alt. #2), Janey (Alt.#3)

Nays: None

Abstain: None

Absent: Cashmore, Murphy

6. RESOLUTION NO. PZB2 -2012: PLANNING/ZONING 2012 MEETING DATES

Boardmember Leckstein introduced a motion approving **Resolution PZB2- 2012 Meeting Dates**. Meetings are held monthly on the second and fourth Tuesday. Workshops (if necessary) start at 7:00 p.m. Public meetings start at 7:30 p.m. and end at 10:00 p.m.

January 10 Reorganization, 24

February 14, 28

March 13, 27

April 10, 24

May 8, 22

June 12

July 10

August 14

September 11

October 9, 23

November 13

December 11

January 8, 2013

Reorganization

Second by Boardmember Beer and approved upon the following roll call vote:

Ayes: Beer, Cunningham, DeSio, Long, McBride, Nott, Torcivia, Smith, (Alt. #1) Leckstein (Alt. #2), Janey (Alt.#3)

Nays: None

Abstain: None

Absent: Cashmore, Murphy

7. ADJOURNMENT: There being no further business before the Planning Board. Boardmember DeSio made a motion to adjourn the meeting at 8:16 P.M. Second by Boardmember Leckstein and approved upon unanimous voice vote.

Respectfully Submitted,

Suzanne Branagan
Unified Planning Board Secretary