



BOROUGH OF SEA BRIGHT
SPECIAL EVENT PERMIT
APPLICATION - \$25 FEE

1099 Ocean Avenue, Sea Bright, NJ 07760
 TEL: 732-842-0099 FAX: 732-963-8998
 QUESTIONS: CONTACT BOROUGH CLERK



Important - Application must be filed not less than 60 days prior to Event

MUST BE PRESENT AT SPECIAL EVENT COMMITTEE MEETING ON DATE YOUR REQUEST IS BEING CONSIDERED
 BALLOONS ARE NOT PERMITTED AT OUTDOOR EVENTS (as per ORD. 23-2019: 150-6, Adopted 12/3/19)

APPLICANT NAME: _____

ADDRESS: _____

TELEPHONE: _____ **EMAIL:** _____

SPONSOR NAME (IF APPLICABLE): _____

ADDRESS: _____

TELEPHONE: _____ **EMAIL:** _____

PARTICIPATING SPONSOR (IF APPLICABLE): _____

NAME/TYPE OF EVENT: _____

DATE: _____ **TIME:** _____ **DURATION:** _____

LOCATION OF EVENT: _____

ANTICIPATED NUMBER OF PARTICIPANTS/ATTENDEES: _____

WILL A FEE BE CHARGED FOR ADMITTANCE? _____ **AMOUNT \$** _____

PROCEEDS: PRIVATE _____ CHARITABLE _____

DETAILS OF EVENT: _____

Will food be served at event? Yes _____ No _____

Cooked on-premise: _____ **Catered:** _____

FOR OFFICE USE ONLY

APPROVALS:

APPLICATION FEE: _____

DATE OF SPECIAL EVENTS APPROVAL: _____

SECURITY DEPOSIT (IF REQUIRED) \$ _____

CONDITIONS _____ **NO** _____ **YES** (IF YES, SEE ATTACHED)

CERTIFICATE OF INSURANCE: _____

HOLD HARMLESS AGREEMENT _____

APPROVED/DENIED: _____ **PERMIT NO.** _____

Copies to: Police Dept., Fire Dept., Fire Marshal, Board of Health, DPW, Recreation Dept., Borough Clerk