

**BOROUGH OF SEA BRIGHT PLANNING/ZONING BOARD APPLICATION**

**1099 Ocean Avenue Sea Bright, New Jersey 07760  
732-842-0099 ext. 123**

The application with supporting documentation must be filed with the office of the Planning Board Secretary and must be delivered for review **at least ten (10) days** prior to the meeting at which the application is to be considered.

**NOTE: All plans must be folded. Any rolled plans will not be accepted.**

To be completed by Municipal staff only.

Date Filed \_\_\_\_\_ Application No. \_\_\_\_\_

Application Fees \_\_\_\_\_ Escrow Deposit \_\_\_\_\_

Reviewed for Completeness \_\_\_\_\_ Hearing \_\_\_\_\_

\_\_\_\_\_

**1. SUBJECT PROPERTY**

Location: 24 SURF STREET  
Block 11 Lot 13  
Dimensions: Frontage \_\_\_\_\_ Depth \_\_\_\_\_ Total Area \_\_\_\_\_  
Zoning District: \_\_\_\_\_

**2. APPLICANT**

Name: DAVID MAYER  
Address: 14 VICTORIA LANE, MATHUEN NJ  
Telephone Number: 201 906-6383  
Applicant is a: Corporation \_\_\_ Partnership \_\_\_ Individual \_\_\_

**3. DISCLOSURE STATEMENT:** Pursuant to J.J.S. 40:55D-48-1, the names and addresses of all persons owning 10% of the stock in a corporate applicant or 10% interest in any partnership, applicant must be disclosed. In accordance with N.J.S. 40:55D4-8.2 that disclosure requirement applies to any corporation or partnership which owns more than 10% interest in the applicant followed up the chain of ownership until the names and addresses of the non-corporate stockholders and partners exceeding the 10% ownership criterion have been disclosed. (Attach pages as necessary to fully comply.)

**4.** If owner is other than the applicant, provide the following information on the Owner(s).

Owner's Name: SAME AS APPLICANT  
Address \_\_\_\_\_  
Telephone Number \_\_\_\_\_

5. Property Information:

Restrictions, covenants, easements, association by-laws, existing or proposed on the property:

(Attach copies)

No      Proposed     

**Note: All deed restrictions, easements, association by-laws, existing and proposed must be submitted for review and must be written in easily understandable English in order to be approved.**

Present the use of the premises:

6. Applicant's Attorney: KEVIN E. KENNEDY, Esq  
Address: 165 HIGHWAY 35 - RED BANK, NJ 07701  
Telephone Number 732-936-1099 Email: kkennedy@kennedylaw.net

7. Applicant's Engineer: 1 - DOUG CLELLAND PE  
Address: 1955 ROUTE 34, SUITE 1A, WALL NJ 07719  
Telephone Number 531-7100 Email:     

8. Applicant's Planning Consultant: TO BE SUPPLIED  
Address:       
Telephone Number      Email:     

9. Applicant's Traffic Engineer:       
Address:       
Telephone Number      Email:     

10. List any other Expert(s) who will submit a report or who will testify for the Applicant: (Attach additional sheets as may be necessary).

Name: DAVID FELDMAN

Field of Expertise: ARCHITECT

Address 1670 RT 34 NORTH, SUITE 1B, WALL NJ 07719  
Telephone Number (732) 761-8182 Email david.feldmanarchitects@gmail.com

11. APPLICATION REPRESENTS A REQUEST FOR THE FOLLOWING:

- PLOT PLAN or VARIANCE PLAN APPROVAL**
- SUBDIVISION**
- Minor Subdivision Approval
- Subdivision Approval (Preliminary)
- Subdivision Approval (Final)

Number of lots to be created      (including remainder lot)  
Number of proposed dwelling units      (if Applicable)

**SITE PLAN:**

- \_\_\_\_\_ Minor Site Plan Approval
- \_\_\_\_\_ Preliminary Site Plan Approval
- \_\_\_\_\_ Final Site Plan Approval
- \_\_\_\_\_ Amendment or Revision to an Approval Site
- \_\_\_\_\_ Plan Area to be disturbed (square feet)
- \_\_\_\_\_ Total number of proposed dwelling units
- \_\_\_\_\_ Request for Waiver from Site Plan Review and Approval
- \_\_\_\_\_ Request for Variance Approval

Reason for request:

SEE ATTACHED NARRATIVE OF INTENT

- \_\_\_\_\_ Informal Review
- \_\_\_\_\_ Appeal decision of an Administrative Officer  
(N.J.S.A 40:55D-70A)
- \_\_\_\_\_ Map or Ordinance Interpretation of Special Question  
(N.J.S.A.40:55D-70b)
- ✓ \_\_\_\_\_ Variance Relief (hardship)  
(N.J.S. A. 40:55D-70c (1))
- ✓ \_\_\_\_\_ Variance Relief (substantial benefit)  
(N.J.SA.40:55D-70c (2))
- \_\_\_\_\_ Variance Relief (use)  
(N.J.S 40:55D-70d)
- \_\_\_\_\_ Conditional Use Approval  
(N.J.S 40:55D-67)
- \_\_\_\_\_ Direct issuance of a permit for a structure  
in bed of a mapped street, public drainage way, or flood control  
basin. (N.J.S 40:55D-334)
- \_\_\_\_\_ Direct issuance of a permit for a lot lacking street frontage  
(N.J.S 40:55D-35)

12. Section(s) of Ordinance from which a variance is requested § 130-39C

13. Waivers requested of development standards and/or submission requirements:(attach additional pages as needed)

TO BE SUPPLIED

14. Attach a copy of the Notice to Appear in the official newspaper of the municipality and to be mailed to the owners of all real property, as shown on the current tax duplicate, located within the State and within 200 feet in all directions of the property which is the subject of this application. The Notice must specify the sections of the Ordinance from which relief is sought, if applicable.

TO BE SUPPLIED

The publication and the service on the affected owners must be accomplished **at least 10 days prior** to the date scheduled by the Administrative Officer for the hearing. An Affidavit of Service on all property owners and Proof of Publication must be filed before the application will be complete and the hearing can proceed.

15. Explain in detail the exact nature of the application and the changes to be made at the premises including the proposed use of the premises: (attach pages as needed)

16. Is a public water line available? YES

17. Is public sanitary sewer available? YES

18. Does the application propose a well and septic system? No

19. Have any proposed new lots been reviewed with the Tax Assessor to determine appropriate lot and block number? N/A

20. Are any off-tract improvements required or proposed? N/A

21. Is the subdivision to be filed by Deed or Plat? N/A

22. What form of security does the applicant propose to provide as performance and maintenance guarantees? AS PER NJMCL

23. Other approvals, which may be required, and date plans submitted:

**MARK THE FOLLOWING WITH A YES OR NO AND DATES OF THE PLANS SUBMITTED**

NE Regional Sewer Auth \_\_\_\_\_  
Monmouth County Board Of Health \_\_\_\_\_  
Monmouth County Planning Board \_\_\_\_\_  
Freehold Soil Conservation District. \_\_\_\_\_  
NJ DEP \_\_\_\_\_  
Sewer Extension Permit N/A \_\_\_\_\_  
Sanitary Sewer Connection Permit \_\_\_\_\_  
Stream Encroachment Permit \_\_\_\_\_  
Waterfront Development Permit \_\_\_\_\_  
Wetlands Permit \_\_\_\_\_  
Tidal Wetlands Permit \_\_\_\_\_  
Potable Water Constr. Permit \_\_\_\_\_  
NJ Department of Transportation \_\_\_\_\_  
Public Service Electric & Gas \_\_\_\_\_  
Other \_\_\_\_\_

24. Certification from the Tax Collector that all taxes due on the subject property have been paid. TO BE SUPPLIED

25. Certification from Sewer Collector that sewer utility charges due on the subject property have been paid.

**Note: It is the responsibility of the Applicant to mail or deliver copies of the Application form and all supporting documents to the Board Secretary, Borough Engineer and Board Attorney for their review at least ten (10) days prior to the meeting at which the application is to be considered, otherwise the application will be deemed incomplete. A list of those required to receive documents is attached to the application form.**

26. The Applicant hereby requests that copies of the reports of the Borough Engineer and Board Attorney reviewing the application be provided to the following of the applicant's professionals.

**Applicant's Professional Report Requested:**

Attorney KEVIN E. KENNEDY, EIC  
 Address: 165 HIGHWAY 35  
DEP BANK NJ 07701  
 Phone Number: 732 936 1099 Email: KKennedy@KevinKennedyLaw.net

Engineer: DOUGLAS CLELAND PE  
 Address: 1955 RT 34, SUITE 1A  
WALKER NJ 07719  
 Phone Number: 732-531-7100 Email: \_\_\_\_\_

**CERTIFICATION**

I certify that the foregoing statements and the materials submitted are true. I further certify that I am the individual applicant or that I am an Officer of the Corporate Application and that I am authorized to sign. (If the applicant is a corporation, this must be signed by an authorized corporate officer. If the applicant is a partnership, this must be signed by a general partner).

Sworn to and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

A Notary Public of NJ Owner  
My Commission Expires: \_\_\_\_\_

TO BE SUPPLIED

I understand that the sum of \$\_\_\_\_\_ has been deposited in an escrow account (Builder's Trust Account). In accordance with the Ordinances of the Borough of SeaBright, I further understand that the escrow account is established to cover the cost of professional services including engineering, planning, legal and other expenses associated with the review of submitted materials.

Sums not utilized in the review process shall be returned. If additional sums are deemed necessary, I understand that I will be notified of the required amount and shall add that sum to the escrow account within fifteen (15) days.

Date: 10/11/23 Applicant: [Signature]

**BOROUGH OF SEA BRIGHT PLANNING AND ZONING  
PROFESSIONAL STAFF**

**BOARD ATTORNEY**

Ben A. Montenegro, Esq.  
Montenegro, Thompson, Montenegro & Genz, P.A.  
531 Burnt Tavern Road  
Brick NJ 08724  
732-295-4500  
Email: bmontenegro@mtmglaw.com

**BOARD ENGINEER**

Hoder Associates  
1101 Richmond Avenue, Suite 201-4  
Point Pleasant, NJ 08742  
732- 241-4543  
Email: dhoder@hoderassociates.com

**BOARD PLANNER**

Jennifer C. Beam  
Leon S. Avakian, Inc.  
788 Wayside Road  
Neptune, NJ 07753  
732-922-9229  
Email: jbeahm@leonsavakian.com

**CONSTRUCTION OFFICIAL**

Ed Wheeler, Construction Official  
1099 Ocean Avenue  
Sea Bright, NJ 07760  
732-842-0099 Ext 121

Karen DiBerardino, Secretary  
1099 Ocean Avenue  
Sea Bright, NJ 07760  
732-842-0099 Ext 110  
kdiberardino@seabrightnj.org; FAX: 732- 963-8998

**PLANNING/ZONING BOARD SECRETARY**

Candace B. Mitchell  
1099 Ocean Avenue  
Sea Bright, NJ 07760  
732-842-0099 Ext 123  
cmitchell@seabrightnj.org

**FIRE MARSHAL**

Thomas Haege  
1099 Ocean Avenue  
Sea Bright, NJ 07760  
732-842-0099 Ext 120  
thaege@seabrightnj.org

**ZONING OFFICER/FLOOD PLAIN MANAGER**

Mary Tangolics  
Office hours: Wednesdays, 8:30 a.m. – 1:30 p.m.  
732-842-0099 Ext 128  
mtangolics@seabrightnj.org

**PLOT PLAN OR VARIANCE PLAN  
BOROUGH OF SEA BRIGHT PLANNING/ZONING BOARD**

Application No. \_\_\_\_\_ Date \_\_\_\_\_  
Application Name DAVID MAYER  
Application Address 24 SUNK ST  
Property Address 24 SUNK ST Block 11 Lot 13

**CHECKLIST**

**Prior to issuance of a Certificate of Completeness and assignment of a hearing date, the Administrative Officer shall determine that the following documents have been submitted:**

To be completed by Applicant (C=complete, N=Not complete, NA=not-applicable)

- 1. 17 copies of Zoning Permit Denial
- 2. 17 copies of completed application and check list, signed, dated, and notarized, **plus one** marked "FOR PUBLIC INSPECTION"
- 3. 17 sets of plot plan or variance plan signed, dated, and notarized, also **Show Base Flood Elevation, plus one** marked "FOR PUBLIC INSPECTION"
- 4. 17 copies of Survey (unless Variance Plan states that it is based upon the survey). Must indicate mean high waterline, if pertinent to application)
- 5. 17 (sets of) Photographs of property/dwelling as it currently exists
- 6. Description of proposed operation (No. 15 in first part of application)
- 7. Request for any variances (under No.11 in first part of application)
- N/A 8. Certificate of owner authorizing submission (after No. 26 in first part of application)
- TBS 9. Required application fees/check made payable to Borough of Sea Bright
- TBS 10. Required escrow fees/check made payable to Borough of Sea Bright
- 11. Completed W-9 Form
- 12. Certification that taxes and sewer utility charges are paid to date
- TBS 13. Completed Notice of Hearing
- TBS 14. Certified list of property owners within 200 feet

**The following requirements must also be met before an application may be heard:**

- TBS 15. Affidavit of Mailing and Service for Public Notice (Provide 7 days prior to hearing.)
- TBS 16. Affidavit of Publication for Public Notice (Provide 7 days prior to hearing.)

If Applicable:

- \_\_\_\_\_ 17. Proof of Application to Monmouth County
- \_\_\_\_\_ 18. Proof of application to NJDOT
- \_\_\_\_\_ 19. Application for CAFRA
- \_\_\_\_\_ 20. Application for Floodplain Encroachment Permit
- \_\_\_\_\_ 21. Application for Stream Encroachment Permit

After the application is deemed complete the Board Secretary will provide you with a hearing date so that you may notice property owners.

Certified mail receipts are to be provided **at least 7 days prior to hearing date.**

I certify the above information is accurate and complete.

DATED: 10/11/23 NAME: KEVIN E. KENNEDY, ESQ  
LICENSE NO. \_\_\_\_\_ SIGNATURE [Signature]  
SEAL: \_\_\_\_\_