

**MINUTES  
SPECIAL MEETING  
(NOT AN IN-PERSON MEETING – VIRTUAL ONLY)  
BOROUGH OF SEA BRIGHT**

**JUNE 6, 2024 (Thursday)**

**SEA BRIGHT, NEW JERSEY**

**TO ATTEND THIS MEETING REMOTELY PLEASE USE THE FOLLOWING:**

<https://meet.goto.com/207418493>

OR DIAL: (872) 240-3311

**Access Code:** 207-418-493

**Mayor Kelly** called the meeting to order at 2:00 p.m. and requested those present to join in the Pledge of Allegiance.

**Mayor Kelly** read the following Compliance Statement:

Good Afternoon Ladies and Gentlemen,

This meeting is now called to order. In line with the Borough of Sea Bright's longstanding policy of open government, and in compliance with the "Open Public Meetings Act", I wish to advise you that the **48-hour** notice requirement for this meeting has been met. A copy of the agenda was sent to the Asbury Park Press and other local newspapers on June 3, 2024 and posted on the bulletin board in the Borough office. This meeting is open to the public.

**PRESENT:** Mayor Brian P. Kelly  
Councilmembers, Heather Gorman, William J. Keeler,  
John M. Lamia, Jr., Marc A. Leckstein

**ABSENT:** Councilmembers Samuel A. Catalano, Erwin Bieber

**OTHERS:** Administrator Rachel Giolitto, Borough Clerk Christine Pfeiffer

**REMARKS FROM THE AUDIENCE: (limited to 3 minutes)**

The Public Comment portion of this meeting allows members of the audience to bring their concerns or comments to the Mayor and Council's attention. Pursuant to Borough Ordinance 3-2011, a member of the public who wishes to speak shall give his/her name and address for the record and may have up to three minutes to state his/her comments to the Mayor and Council as a Body. If additional time or information is requested, an appointment can be made with the Administrator's office during regular business hours.

**No one wished to be heard.**

**EXECUTIVE SESSION**

Councilmember Leckstein offered a motion to enter in to Closed Session; seconded by Councilmember Gorman:

**WHEREAS**, Section 8 of the Open Public Meeting Act, N.J.S.A. 10:4-12 permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, it is recommended by the Borough Attorney and Administrator that the Borough Council go into executive session to discuss matters set forth hereinafter which are permissible for discussion in executive session.

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, that they meet in closed session to discuss the issues as herein set forth:

**1. Personnel**

**BE IT FURTHER RESOLVED**, minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public; and

**IT FURTHER RESOLVED**, that the Mayor and Council may come back into Regular Session to conduct additional business.

**Roll Call:** Bieber, Catalano, Gorman, Keeler, Lamia, Leckstein  
Absent Absent Yes Yes Yes Yes

Councilmember Leckstein offered a motion to re-open the public meeting; seconded by Councilmember Gorman:

**Roll Call:** Bieber, Catalano, Gorman, Keeler, Lamia, Leckstein  
Absent Absent Yes Yes Yes Yes

**Resolution:**

**No. 105-2024      Appointment of Borough Finance Manager**

Councilmember Leckstein introduced and offered the following resolution for approval; seconded by Councilmember Lamia:

**WHEREAS**, there exists a need for a full-time Finance Manager in the Borough of Sea Bright; and

**WHEREAS**, the Borough Clerk did duly advertise for the position of Full-Time Finance Manager on the Borough website and on the New Jersey League of Municipalities website; and

**WHEREAS**, applications were received, and interviews took place to identify qualified candidates; and

**WHEREAS**, the Borough Administrator and the Personnel Council Committee recommend it is in the best interest of the Borough to hire Kasey Kirschenbaum to fill the full-time position of Finance Manager; and

**CERTIFICATION OF FUNDS**

I, Michael J. Bascom, Chief Financial Officer of the Borough of Sea Bright, do hereby certify that funds are available in Finance S/W (50%), Beach S/W (25%) and Sewer S/W (25%).

  
MICHAEL J. BASCOM, CFO

**NOW THEREFORE BE IT RESOLVED** that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, does hereby authorize the appointment of Kasey Kirschenbaum as Borough Finance Manager under the terms and conditions set forth in the employment agreement as prepared by the Borough Labor Attorney; and

**BE IT FURTHER RESOLVED** that any and all employees hired by the Borough of Sea Bright receive an annual salary as specified in Ordinance No. 03-2024 - Fixing Salaries and Compensation of Officers and Employees of the Borough and that a certified copy of this resolution be forwarded to the following:

- 1. Borough Administrator
- 2. Kasey Kirschenbaum

<b>Roll Call:</b>	Bieber,	Catalano,	Gorman,	Keeler,	Lamia,	Leckstein
	Absent	Absent	Yes	Yes	Yes	Yes

Mayor Kelly congratulated Kasey and welcomed her to the team!

**ADJOURNMENT:**

Councilmember Leckstein offered a motion to Adjourn the Special meeting; seconded by Councilmember Keeler:

<b>Roll Call:</b>	Bieber,	Catalano,	Gorman,	Keeler,	Lamia,	Leckstein
	Absent	Absent	Yes	Yes	Yes	Yes

Respectfully submitted,

Christine Pfeiffer  
Borough Clerk