

**MINUTES
WORKSHOP MEETING
BOROUGH OF SEA BRIGHT**

JUNE 12, 2024 (Wednesday)

SEA BRIGHT, NEW JERSEY

TO ATTEND THIS MEETING REMOTELY PLEASE USE THE FOLLOWING:

<https://meet.goto.com/554758533>

OR DIAL: (646) 749-3122

Access Code: 554-758-533

Mayor Kelly called the meeting to order at 8:30 a.m. and requested those present to join in the Pledge of Allegiance.

Mayor Kelly read the following Compliance Statement:

COMPLIANCE STATEMENT (N.J.S.A. 10:4-18)

Good Morning Ladies and Gentlemen. This Meeting Is Now Called to Order: In Line With The Borough Of Sea Bright's Longstanding Policy Of Open Government, And In Compliance With The "Open Public Meetings Act" I Wish To Advise You That Adequate Notice Of This Regularly Scheduled Meeting Was Sent to the Asbury Park Press and other local newspapers on January 8, 2024. In each instance, the Date, Time, And Location of This Meeting Were Provided in the Notice. This Meeting Is Open to The Public."

PRESENT: Mayor Brian P. Kelly
Councilmember's Erwin Bieber, Samuel A. Catalano, Heather Gorman,
William J. Keeler, John M. Lamia, Jr., Marc A. Leckstein

OTHERS: Administrator Rachel Giolitto, Attorney Richard Shaklee,
Engineer Greg Blash, Clerk Christine Pfeiffer

REMARKS FROM THE AUDIENCE: (limited to 3 minutes)

The Public Comment portion of this meeting allows members of the audience to bring their concerns or comments to the Mayor and Council's attention. Pursuant to Borough Ordinance 3-2011, a member of the public who wishes to speak shall give his/her name and address for the record and may have up to three minutes to state his/her comments to the Mayor and Council as a Body. If additional time or information is requested, an appointment can be made with the Administrator's office during regular business hours.

No one wished to be heard.

ITEMS FOR DISCUSSION:

SUBJECT: Capital Projects Update

ACTION: Administrator Giolitto reported the downtown Ocean Avenue sewer relining project is going to go out to bid this summer with a fall start time, the 2023 road program is wrapping up and the 2024 road program is being worked on and we are currently identifying the roads for the 2025 road program. The bond ordinance for the DPW building will have a second reading at the meeting on June 18th. Borough Engineer Greg Blash stated the roads identified for the 2025 road improvement program are Wayne St., E. Surf St., Center St. and Beach St. Councilwoman Gorman asked if curbing was part of the program – Mr. Blash said only if the curbs need replacing.

SUBJECT: Public Safety & Public Works Updates
- Fireman's Fair Analysis

ACTION: Captain Arias reported 600 calls for service for the month of May – summer is here. There have been various arrests and numerous tickets issued. Resident and business parking passes have been given out. Five Class I Officers and three Class II Officers graduated from the Academy bringing the total to eight Class I's for the season. Paid parking is up and running and going well – revenue to date has been \$144,000 which is up \$34,000 from last year. We began utilizing electronic ticketing for our parking enforcement which makes it much easier for the Court to process. There have been a few complaints made about Donovan's music after 10pm (see below – Council agreed to put a "special condition" in their renewal resolution that the garage doors will be closed after 10pm). Councilwoman Gorman suggested sending out a Nixle to residents with street sweeping information so they can avoid a ticket. Councilman Bieber expressed his concerns about pedestrians crossing Ocean Avenue, even with the installation of traffic cones. He requested the Police Department take a closer look at the situation and propose a solution while we wait for the DOT to install the light up crosswalk signage.

Fire Chief Murphy reported 67 calls for service for the month of May bringing the total to 236. Eight more members have been certified for swift water rescue bringing the total of certified members to 39 which is a training that we now do in-house, resulting in huge cost savings. There are 2 members coming out of the fire academy one from Sea Bright and one from Rumson and they have a new member from Fair Haven. The department is also taking care of maintenance of their vehicles and equipment. The 3 army trucks are now being housed in Sandy Hook in a closed garage and will be there through September.

Deputy Director of Public Works Rob Smith reported that things are in full swing for the summer season. Window cleaners will be coming out soon for both buildings. The Dune fencing is being cut

down in north beach – residents are cutting it near the crossover seawall stairs. Flyers will be sent to property owners along north Ocean Avenue and Rob will take pictures of where the fencing is being cut to try and determine who exactly is cutting them down. He also reported that they ordered new garbage cans thanks to the clean community's grant. JIF inspections are later this month to check out the buildings and conduct seasonal staff training.

SUBJECT: NJ Transit – Bus Stops

ACTION: Mayor Kelly explained that the DOT has requested our approval for proposed additional bus stops in the Borough. Chief Friedman reached out to the DOT and are waiting to hear back as we are concerned that we would lose parking spaces on Ocean Avenue. Council does not feel it is necessary to have two stops in the downtown.

SUBJECT: CDBG for Public Bathrooms at old Borough Hall

ACTION: Borough Engineer Greg Blash explained that the application for the CDBG grant is approaching as he is proposing the Borough apply for grant money for building public bathrooms on the east side of the community center. We just received a grant for other renovations at old Borough Hall so most of the language is already done for this application. Council agreed to pursue the CDBG grant.

SUBJECT: Stormwater Control Ordinance

ACTION: Mr. Blash explained that the stormwater control ordinance was listed on the previous workshop agenda and was sent to the Planning Board for additional comments. They responded that they did not have any comments and are comfortable with the ordinance moving forward. The ordinance will be prepared for introduction at the June 18th meeting.

SUBJECT: Gas Usage

ACTION: Mayor Kelly explained that we moved to a shared service agreement with Long Branch to purchase fuel for our fleet to decrease gas usage and spending. Councilman Bieber stated that last year he evaluated the gas usage throughout the departments and with this change there appears to be a decrease in spending, but he will continue to monitor.

SUBJECT: Verizon Antenna on roof of 1099 Ocean

ACTION: Administrator Giolitto explained that this was discussed at the last meeting and she requested that they send pictures of what they are proposing. They are looking to install 3 small nodes to enhance 5G throughout the Borough. Ms. Giolitto added they are revenue generating and will obtain figures and find out what the next steps would be. Councilman Leckstein wants to confirm that these nodes will not require the additional installation of 5G poles.

SUBJECT: Dr. Letizia Contract

ACTION: Councilman Keeler stated that we have been discussing the benefits of having a contract with Dr. Letizia to provide medical director services throughout all departments of the Borough. Attorney Shaklee stated that he reviewed the proposed contract and suggested some revisions be made. Councilman Bieber stated that the Fire Department, EMS, and Ocean Rescue are on board but the Police Department previously did not feel it was necessary. Councilman Keeler stated he spoke with the Chief and he was ok with moving forward with the contract. Ms. Giolitto will obtain confirmation with both the Chief and the JIF prior to moving forward with the contract.

SUBJECT: Event Signage

- Fire Works Signs

ACTION: Mayor Kelly stated that the beach clubs are assisting in funding the fireworks on July 5th and they asked if they can promote the event with their names listed as sponsors on signage on Borough property – Council approved.

SUBJECT: Solid Waste Bid Specs

ACTION: Mayor Kelly stated that our solid waste contract is expiring in a few months and we are looking into different options for potential cost savings – possibly moving to once a week pick up in the off season. Council agreed to include that option in the bid specs.

SUBJECT: Farmers' Market – Brewery Permit

ACTION: Mayor Kelly stated that we received a permit application from a brewery for the farmers market – Council agreed to authorize the permit.

Councilman Leckstein recommended we be consistent with other licensees and add special conditions to the Donovan's ABC renewal resolution. Council agreed to add the conditions of "No amplified live or recorded music shall be played in the outdoor portion of the licensed premise after 10:00 pm daily." and "The drop-down garage doors shall be closed when amplified live or recorded music is being played inside of the licensed premises after 10:00 pm daily."

Borough Engineer Greg Blash stated that last week the DOT sent him the revised sketch of the outfall pipe and check valves near 620 Ocean Avenue. They are working on a date to meet with the residents in North Beach but wanted to give the Governing Body an update.

SUBJECT: Resolutions

1. Authorizing Payment for Unused Sick Time to Retiring Employees Hired Prior to 1996
2. Compliance with Promulgation of Local Finance Board of the State of New Jersey Certifying Review of the Fiscal Year 2023 Annual Audit
3. Authorizing Shared Service Agreement with The County of Monmouth to Provide Community Rating System (CRS) Project Management Software
4. Refund of Duplicate Tax Payment
5. Chapter 159 Budget Amendment State of New Jersey FY2024 Clean Communities Grant
6. Authorizing Application to Participate in JCP&L Direct Install Program Process for Energy-Saving Improvements
7. Accept Grant Funds from the New Jersey Department of Community Affairs – FY2024 Local Recreation Improvement Grant Program in the Amount of \$35,000.00 for Renovations to the Cecile F. Norton Community Center
8. Consideration of Proposal Received for Professional Appraisal Services for 2024 State Tax Court Appeals
9. Authorize the Release of Performance Guarantee Break Real Estate Partners, LLC Block 15, Lot 3 – 1080 Ocean Avenue
10. Authorizing Leon S. Avakian Inc. to Provide Professional Engineering Services for the DPW Building on River Street
11. ABC Renewal Resolutions

ACTION: The above resolutions will be prepared for approval at the June 18th meeting.

SUBJECT: Ordinances

1. An Ordinance Amending and Supplementing Chapter 178, "Solid Waste," of the Code of the Borough of Sea Bright to add thereto a New Article VII, "Bulk Items."

ACTION: The above ordinance will be prepared for introduction at the June 18th meeting.

EXECUTIVE SESSION:

Councilmember Bieber offered a motion to enter in to Closed Session; second by Councilmember Leckstein:

WHEREAS, Section 8 of the Open Public Meeting Act, N.J.S.A. 10:4-12 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, it is recommended by the Borough Attorney and Administrator that the Borough Council go into executive session to discuss matters set forth hereinafter which are permissible for discussion in executive session.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, that they meet in closed session to discuss the issues as herein set forth:

1. Personnel and Litigation

BE IT FURTHER RESOLVED, minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public; and

IT FURTHER RESOLVED, that the Mayor and Council may come back into Regular Session to conduct additional business.

Roll Call:	Bieber,	Catalano,	Gorman,	Keeler,	Lamia,	Leckstein
	Yes	Yes	Yes	Yes	Yes	Yes

***10:40am Councilman Gorman left the meeting.**

ADJOURNMENT:

Councilmember Bieber offered a motion to Adjourn the Workshop meeting; seconded by Councilmember Leckstein:

Roll Call:	Bieber,	Catalano,	Gorman,	Keeler,	Lamia,	Leckstein
	Yes	Yes	Absent	Yes	Yes	Yes

Respectfully submitted,

Christine Pfeiffer
Borough Clerk