

**AGENDA  
REGULAR MEETING  
BOROUGH OF SEA BRIGHT**

**MARCH 21, 2023**

**SEA BRIGHT, NEW JERSEY**

**TO ATTEND THIS MEETING REMOTELY PLEASE USE THE FOLLOWING:**

<https://meet.goto.com/444516581>

OR DIAL: [\(872\) 240-3212](tel:(872)240-3212)

Access Code: 444-516-581

**CALL MEETING TO ORDER: 7:00pm**

**PLEDGE OF ALLEGIANCE**

**COMPLIANCE STATEMENT (N.J.S.A. 10:4-18)**

**Good Evening Ladies and Gentlemen. This Meeting Is Now Called To Order: In Line with The Borough of Sea Bright's Longstanding Policy of Open Government, and in Compliance with the "Open Public Meetings Act" I Wish to Advise You That Adequate Notice of This Regularly Scheduled Meeting Was Sent to the Asbury Park Press and other local newspapers on January 10, 2023. In each instance, the Date, Time, And Location of This Meeting Were Provided in The Notice. This Meeting Is Open To The Public."**

**ROLL CALL:**

**Councilmember(s)**

BIEBER \_\_\_\_ BOOKER \_\_\_\_ CATALANO \_\_\_\_

GORMAN \_\_\_\_ KEELER \_\_\_\_ LAMIA \_\_\_\_

**Mayor**

KELLY \_\_\_\_

**REMARKS FROM THE AUDIENCE (limited to 3 minutes)**

The Public Comment portion of this meeting allows members of the audience to bring their concerns or comments to the Mayor and Council's attention. Pursuant to Borough Ordinance 3-2011, a member of the public who wishes to speak shall give his/her name and address for the record and may have up to three minutes to state his/her comments to the Mayor and Council as a Body. If additional time or information is requested, an appointment can be made with the Administrator's office during regular business hours.

**PROCLAMATION:** Sea Bright Fire Responders - March 10, 2023

**CONSENT AGENDA**

Councilmember \_\_\_\_\_ offered a motion to approve the items that are considered routine in nature under the consent agenda; seconded by Councilmember \_\_\_\_\_

**Minutes**

03-07-2023 Special Budget Workshop Meeting

03-07-2023 Executive Session

03-07-2023 Regular Meeting

**Resolutions:**

**No. 59-2023 Approving Policy for the use of the Borough of Sea Bright's Website and Electronic Sign**

**No. 60-2023      Donation of 2023 Beach Badges Borough of Sea Bright**

**No. 61-2023      Authorizing Receipt of Bids for the Purchase of  
One Lifeguard Stand**

**Roll Call:** Bieber\_\_\_ Booker\_\_\_ Catalano\_\_\_ Gorman\_\_\_ Keeler\_\_\_ Lamia\_\_\_

**INDIVIDUAL ACTION/New Business:**

**Vouchers:    \$ 719,675.93**

Councilmember                      offered a motion to approve the Voucher List dated March 21, 2023 as submitted by the Finance Manager; seconded by Councilmember

**Roll Call:** Bieber\_\_\_ Booker\_\_\_ Catalano\_\_\_ Gorman\_\_\_ Keeler\_\_\_ Lamia\_\_\_

**BUDGET INTRODUCTION:**

Councilmember                      offered a motion to introduce the 2023 Municipal Budget and to hold a public hearing on April 18, 2023; seconded by Councilmember

**Res. No. 62-2023                      Introduction of the 2023 Municipal Budget**

**Roll Call:** Bieber\_\_\_ Booker\_\_\_ Catalano\_\_\_ Gorman\_\_\_ Keeler\_\_\_ Lamia\_\_\_

**MAYOR AND COUNCIL COMMENTS**

**EXECUTIVE SESSION**

Councilmember                      offered a motion to enter in to Closed Session;  
seconded by Councilmember

**Resolution to discuss: TBD**

**Roll Call:** Bieber\_\_\_ Booker\_\_\_ Catalano\_\_\_ Gorman\_\_\_ Keeler\_\_\_ Lamia\_\_\_

**ADJOURNMENT**

Councilmember                      offered a motion to adjourn the meeting; seconded  
by Councilmember

**Roll Call:** Bieber\_\_\_ Booker\_\_\_ Catalano\_\_\_ Gorman\_\_\_ Keeler\_\_\_ Lamia\_\_\_

**RESOLUTION NO. 59-2023**  
**APPROVING POLICY FOR**  
**THE USE OF THE BOROUGH OF SEA BRIGHT'S**  
**WEBSITE AND ELECTRONIC SIGN**

Councilmember      introduced and offered the following resolution for approval;  
seconded by Councilmember      :

**WHEREAS**, the purpose of the Borough of Sea Bright's website and electronic sign is to disseminate information to the community related to Borough business, community events and topics of interest; and

**WHEREAS**, the Borough Council wishes to adopt the policy attached hereto.

**NOW, THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, hereby approve the attached policy for the use of the Borough's website and electronic sign; and

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution be forwarded to the following:

1. Borough Administrator
2. Police Department
3. Candace Mitchell

**Roll Call:** Bieber, Booker, Catalano, Gorman, Keeler, Lamia

March 21, 2023

**CERTIFICATION**

I, Christine Pfeiffer, Borough Clerk, do hereby certify that the foregoing is a Resolution adopted by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey at a Council Meeting held on March 21, 2023.

\_\_\_\_\_  
Christine Pfeiffer, Borough Clerk

## **Policy for the Use of the Borough's Website and Electronic Sign**

The purpose of the Borough of Sea Bright's website and electronic sign is to disseminate information to the community, which is related to Borough business, community events and topics of interest. Certain rules and regulations have been established as follows:

- All requests should be submitted in writing.
- Messages from the following are **not** permitted;
  1. Private persons or entities
  2. Individual businesses
  3. Political organizations
  4. Religious organizations
  5. Anything deemed offensive
- In the event an outside organization is hosting a large function or event in the Borough, notification on the website and/or electronic sign may be permitted. This is to ensure proper notification to residents of large gatherings occurring in Sea Bright.

Any questions or concerns relating to this policy shall be directed to the Borough Administrator.



**RESOLUTION NO. 61-2023**  
**AUTHORIZING RECEIPT OF BIDS FOR THE**  
**PURCHASE OF ONE LIFEGUARD STAND**

Councilmember \_\_\_\_\_ introduced and offered for adoption the following Resolution: seconded by Councilmember \_\_\_\_\_ :

**WHEREAS**, the Borough Council is desirous of receiving bids for the following:

- a) Purchase of one (1) Lifeguard Stand

**WHEREAS**, specifications for the aforesaid items will be on file in the Borough Clerk's Office, and will be available for inspection.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey that it does hereby authorize the Borough Clerk to advertise for bids for the aforesaid item as per the specifications on file and will be received by the Borough on a date and time to be determined; and

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the following:

- 1. Finance Manager
- 2. Department of Public Works
- 3. CFO
- 4. Beach Manager

**Roll Call:** Bieber, Booker, Catalano, Gorman, Keeler, Lamia

March 21, 2023

**CERTIFICATION**

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\_\_\_\_\_  
Christine Pfeiffer, Borough Clerk

**VOUCHER LIST  
MARCH 21, 2023  
BOROUGH OF SEA BRIGHT**

2830	ACTION DATA SERVICES		
23-00311	03/15/23 A&E	Open	2,001.75
02113	AMERICAN WATER		
23-00294	03/14/23 SEWER	Open	326.48
01241	BAIN'S HARDWARE, INC.		
23-00324	03/16/23 HARDWARE	Open	395.14
2640	BATHGATE, WEGENER & WOLF		
23-00282	03/13/23 LEGAL	Open	1,111.00
01957	BENEMAX BENEFIT MANAGEMENT CO.		
23-00283	03/13/23 HEALTH	Open	348.00
2751	BRICK GLASS		
23-00230	02/27/23 Buildings & Grounds	Open	1,750.00
2801	CHIEF TECHNOLOGIES, LLC		
23-00145	02/03/23 2023 Service	Open	1,479.00
00256	CLEARY, GIACOBBE, ALFIERI &		
23-00281	03/13/23 LEGAL	Open	1,699.60
01801	COLLIER ENGINEERING & DESIGN		
22-00225	02/22/22 ENGINEER	Open	370.00
01493	COOPERATIVE INDUSTRIES, L.L.C.		
23-00319	03/16/23 NAT GAS	Open	2,533.31
02253	DAVID HODER ASSOCIATES		
23-00286	03/14/23 PLAN. BOARD	Open	2,030.00
00419	DRAGER SAFETY DIAGNOSTICS, INC		
23-00252	02/28/23	Open	60.00
2858	ECO-CRETE, LLC		
23-00329	03/16/23 BEACH PAVILION	Open	2,880.00
01754	EDMUNDS & ASSOCIATES, INC.		
23-00239	02/28/23 BEACH	Open	2,200.00
02101	GANNETT NJ NEWSPAPERS		
23-00320	03/16/23 PLAN BRD	Open	82.52
02219	GOODYEAR AUTO CENTER		
22-01314	12/02/22 POLICE: VEHICLE MAINTENANCE	Open	633.68
2281	GRAINGER		
23-00164	02/10/23 Sewer Department	Open	461.34
23-00250	02/28/23	Open	138.08
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			599.42
2562	HARD ROCK HOTEL & CASINO		
23-00292	03/14/23 TAX	Open	218.00
01887	HEIM ELECTRONICS, INC.		
23-00246	02/28/23 Buildings & Grounds	Open	485.22
01685	HILSEN TERMITE & PEST		
23-00257	02/28/23 Buildings & Grounds	Open	220.00
01838	HOLMAN, FRENIA, ALLISON, P.C.		
23-00327	03/16/23 AUDIT	Open	2,500.00

01285	HOME DEPOT CREDIT SERVICES		
23-00249	02/28/23 Beach	Open	39.24
2791	HUDSON ENERGY SERVICES		
23-00305	03/14/23 ELECTRIC	Open	451.78
2323	INTEGRATED SYSTEMS & SERVICES		
23-00227	02/27/23 Buildings & Grounds	Open	243.00
23-00229	02/27/23 Buildings & Grounds	Open	627.00
23-00255	02/28/23 Buildings & Grounds	Open	367.00
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			1,237.00
2561	INTRON TECHNOLOGY SOLUTIONS		
23-00325	03/16/23 I.T.	Open	6,766.85
2573	JCP & L		
23-00318	03/16/23 ELECTRIC	Open	6,442.04
2748	JOHNSON CONTROLS		
23-00225	02/27/23 Buildings & Grounds	Open	5,567.00
01784	JUNGLE LASERS, LLC		
23-00288	03/14/23 BLDG DEPT	Open	170.00
00108	LEON S. AVAKIAN, INC.		
23-00328	03/16/23 ENGINEER	Open	160.00
01603	M AND N VENTURES		
23-00284	03/13/23 BEAUTIFICATION	Open	30.92
2278	MCLAUGHLIN, STAUFFER & SHAKLEE		
23-00280	03/13/23 LEGAL	Open	7,397.08
2878	MILLENNIUM STRATEGIES		
23-00308	03/14/23 ENGINEER	Open	1,300.00
2838	MOBILE PAYMENT PROCESSING SYS		
23-00289	03/14/23 PARKING	Open	29.75
00110	MONM CNTY REGIONAL HEALTH		
23-00307	03/14/23 BOARD OF HEALTH	Open	18,025.54
01967	MONMOUTH COUNTY PARK SYSTEM		
23-00188	02/14/23 BENCH	Open	140.00
01499	MONMOUTH SPRINKLER CO., INC.		
23-00254	02/28/23 Buildings & Grounds	Open	90.00
2525	POOR JOHNS PORTABLE TOILETS		
23-00256	02/28/23 Beach	Open	366.00
01463	PUMPING SERVICES, INC.		
23-00226	02/27/23 Streets & Roads	Open	1,028.02
2728	READY REFRESH BY NESTLE		
23-00326	03/16/23 WATER	Open	138.22
2745	REMINGTON & VERNICK ENGINEERS		
22-00904	08/11/22 ENGINEER	Open	1,497.22
00027	SEABOARD WELDING SUPPLY, INC.		
23-00291	03/14/23 DPW	Open	18.50
01027	SHORE BUSINESS SOLUTIONS		
23-00317	03/15/23 A&E	Open	241.59
00125	SPAHR, PATRICIA		
23-00287	03/14/23 TAX COLLECTOR	Open	117.95
02225	STAPLES ADVANTAGE		
23-00253	02/28/23 Office Supplies	Open	287.29



2535	SUBURBAN DISPOSAL, INC.		
23-00321	03/16/23 TRASH	Open	985.75
23-00322	03/16/23 TRASH	Open	21,472.65
23-00323	03/16/23 TRASH	Open	5,397.94
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			27,856.34
005	SUNNY BUNNY EASTER EGGS		
23-00278	03/06/23	Open	1,440.00
00192	TAX COLL & TREAS ASSOC OF NJ		
23-00105	01/31/23 TAX	Open	100.00
2726	TREASURER, COUNTY OF MONMOUTH		
23-00306	03/14/23 FLOOD	Open	1,500.00
01243	TREASURER, STATE OF NEW JERSEY		
23-00310	03/15/23 SAND	Open	605,522.00
02061	VERIZON WIRELESS		
23-00290	03/14/23 POLICE	Open	1,482.29
23-00315	03/15/23 FIRE	Open	268.06
23-00316	03/15/23 CELLS	Open	187.33
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			1,937.68
00077	WEX BANK		
23-00285	03/13/23 GASOLINE	Open	475.04

**TOTAL: \$ 714,296.17**

**Manual Checks**

3/14/2023	Treasurer, State of New Jersey-Div. of Fire Safety	\$323.00
23-00309	Fire Marshall:Fire Safety-Life Hazard Use Permit	
3/14/2023	Wex Bank Fleet Card	\$4,419.58
23-00293	Gasoline:February	
3/15/2023	Verizon	\$374.39
23-00312	Sewer:Phone/Alarms	
3/15/2023	Verizon	\$73.80
23-00314	Police:Fax Line	
3/15/2023	Verizon	\$188.99
23-00313	Municipal Complex-Fios	

**TOTAL: \$ 5,379.76**

**GRAND TOTAL: \$ 719,675.93**

**RESOLUTION NO. 62-2023**  
**Introduction of the 2023 Municipal Budget**  
**MUNICIPAL BUDGET NOTICE**

Councilmember                    introduced and offered for adoption the following Resolution,  
seconded by Councilmember                    :

**BE IT RESOLVED**, that the following statements of revenues and appropriations shall constitute the Municipal Budget for the Year 2023; and

**BE IT FURTHER RESOLVED**, that said budget be published in the Two River Times in the issue of March 30, 2023; and

The Governing Body of the Borough of Sea Bright does hereby approve the following, as the Budget for the year 2023:

<b>RECORDED VOTE</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstained</b>	<b>Absent</b>
<b>COUNCILMEMBER ERWIN BIEBER</b>				
<b>COUNCILMEMBER JEFFEREY M. BOOKER, SR.</b>				
<b>COUNCILMEMBER SAMUEL A. CATALANO</b>				
<b>COUNCILMEMBER HEATHER GORMAN</b>				
<b>COUNCILMEMBER WILLIAM J. KEELER</b>				
<b>COUNCILMEMBER JOHN M. LAMIA, JR.</b>				

**Notice is Hereby Given**, that the Budget and Tax resolution was approved by the Councilmembers of the Borough of Sea Bright, County of Monmouth on March 21, 2023.

A Public Hearing on the Budget and Tax Resolution will be held on April 18, 2023 at 7:00 P.M. at which time objections to said Budget and Tax Resolution for the year 2023 may be presented by taxpayers or other interested parties. This meeting will be held in The Mayor Dina Long Community Room, 1097 Ocean Avenue, Sea Bright, NJ - remote access information is available on the Borough website ([www.seabrightnj.org](http://www.seabrightnj.org)).

March 21, 2023

**CERTIFICATION**

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\_\_\_\_\_  
**Christine Pfeiffer, Borough Clerk**