

**AGENDA  
REGULAR MEETING  
BOROUGH OF SEA BRIGHT**

**APRIL 4, 2023**

**SEA BRIGHT, NEW JERSEY**

**TO ATTEND THIS MEETING REMOTELY PLEASE USE THE FOLLOWING:**

<https://meet.goto.com/443158013>

Or dial: (312) 757-3121

Access Code: 443-158-013

**CALL MEETING TO ORDER: 7:00pm**

**PLEDGE OF ALLEGIANCE**

**COMPLIANCE STATEMENT (N.J.S.A. 10:4-18)**

**Good Evening Ladies and Gentlemen. This Meeting Is Now Called To Order: In Line with The Borough of Sea Bright's Longstanding Policy of Open Government, and in Compliance with the "Open Public Meetings Act" I Wish to Advise You That Adequate Notice of This Regularly Scheduled Meeting Was Sent to the Asbury Park Press and other local newspapers on January 10, 2023. In each instance, the Date, Time, And Location of This Meeting Were Provided in The Notice. This Meeting Is Open To The Public."**

**ROLL CALL:**

<b>Councilmember(s)</b>	BIEBER _____	BOOKER _____	CATALANO _____
	GORMAN _____	KEELER _____	LAMIA _____
<b>Mayor</b>	KELLY _____		

**MOMENT OF SILENCE FOR THE FOLLOWING MEMBER OF THE SEA BRIGHT COMMUNITY WHO RECENTLY PASSED AWAY: Joan Largey**

**REMARKS FROM THE AUDIENCE (limited to 3 minutes)**

The Public Comment portion of this meeting allows members of the audience to bring their concerns or comments to the Mayor and Council's attention. Pursuant to Borough Ordinance 3-2011, a member of the public who wishes to speak shall give his/her name and address for the record and may have up to three minutes to state his/her comments to the Mayor and Council as a Body. If additional time or information is requested, an appointment can be made with the Administrator's office during regular business hours.

**CONSENT AGENDA**

Councilmember \_\_\_\_\_ offered a motion to approve the items that are considered routine in nature under the consent agenda; seconded by Councilmember \_\_\_\_\_

**Minutes**

03-16-2023	Workshop Meeting
03-16-2023	Executive Session
03-21-2023	Regular Meeting

**Resolutions:**

<b>No. 63-2023</b>	<b>Self-Examination of Budget</b>
<b>No. 64-2023</b>	<b>Place-to-Place/Extension of Premise Transfer Liquor License #1343-33-013-006 Shipmasters, Inc. t/a Eventide Grille at Navesink Marina</b>
<b>No. 65-2023</b>	<b>Authorizing Receipt of Bids 2023 Grounds Maintenance in the Borough of Sea Bright</b>

- No. 66-2023**                      **Authorizing a Shared Services Agreement with the Borough of Highlands 2023 Ocean Rescue Lifeguard Services**
- No. 67-2023**                      **Authorizing Appointment of a Recycling Coordinator and Back-Up Sewer Collection Operator**
- No. 68-2023**                      **Authorizing Salary Adjustment for Deputy Clerk**
- No. 69-2023**                      **Authorizing Salary Adjustment for Building Department Secretary and Technical Assistant**
- No. 70-2023**                      **Authorizing Hiring of Police Officers Designation of Special Law Enforcement Officers - Class I**

**Roll Call:** Bieber\_\_\_ Booker\_\_\_ Catalano\_\_\_ Gorman\_\_\_ Keeler\_\_\_ Lamia\_\_\_

**INDIVIDUAL ACTION/New Business:**

**Vouchers:    \$ 317,686.87**

Councilmember                      offered a motion to approve the Voucher List dated April 4, 2023 as submitted by the Finance Manager; seconded by Councilmember

**Roll Call:** Bieber\_\_\_ Booker\_\_\_ Catalano\_\_\_ Gorman\_\_\_ Keeler\_\_\_ Lamia\_\_\_

**MAYOR AND COUNCIL COMMENTS**

**EXECUTIVE SESSION**

Councilmember                      offered a motion to enter in to Closed Session; seconded by Councilmember

**Resolution to discuss: TBD**

**Roll Call:** Bieber\_\_\_ Booker\_\_\_ Catalano\_\_\_ Gorman\_\_\_ Keeler\_\_\_ Lamia\_\_\_

**ADJOURNMENT**

Councilmember                      offered a motion to adjourn the meeting; seconded by Councilmember

**Roll Call:** Bieber\_\_\_ Booker\_\_\_ Catalano\_\_\_ Gorman\_\_\_ Keeler\_\_\_ Lamia\_\_\_

**RESOLUTION NO. 63-2023**  
**SELF-EXAMINATION OF BUDGET**  
**BOROUGH OF SEA BRIGHT**

Councilmember                    offered the following resolution and moved its adoption; seconded by  
Councilmember                    :

**WHEREAS**, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

**WHEREAS**, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-7.2 through 7.5, the Borough of Sea Bright has been declared eligible to participate in the program by the Division of Local government Services, and the Chief Financial officer has determined that the local government meets the necessary conditions to participate in the program for the 2023 budget year.

**NOW THEREFORE BE IT RESOLVED** by the governing body of the Borough of Sea Bright, County of Monmouth, State of New Jersey, that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
  - a. Payment of interest and debt redemption charges
  - b. Deferred charges and statutory expenditures
  - c. Cash deficit of preceding year
  - d. Reserve for uncollected taxes
  - e. Other reserves and non-disbursement items
  - f. Any inclusions of amounts required for school purposes.
2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 et seq., are fully met (complies with CAP law).
3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.
4. That pursuant to the Local Budget Law:
  - a. All estimates of revenue are reasonable, accurate and correctly stated,
  - b. Items of appropriation are properly set forth
  - c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.
5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.
6. That all other applicable statutory requirements have been fulfilled.

**BE IT FURTHER RESOLVED** that a copy of this resolution will be forwarded to the Director of the Division of Local Government Services upon adoption.

Roll Call:                    Bieber,    Booker,    Catalano,    Gorman,    Keeler,    Lamia

April 4, 2023

**CERTIFICATION**

I, Christine Pfeiffer, Borough Clerk do hereby certify that the foregoing is a resolution adopted by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, at a Council Meeting held on April 4, 2023.

\_\_\_\_\_  
Christine Pfeiffer, Borough Clerk

**RESOLUTION No. 64-2023**  
**Place-to-Place/Extension of Premise Transfer**  
**Liquor License #1343-33-013-006**  
**Shipmasters, Inc. t/a Eventide Grille at Navesink Marina**

Councilmember \_\_\_\_\_ introduced and offered the following resolution for its adoption; seconded by Councilmember \_\_\_\_\_ :

**WHEREAS**, an application has been filed for a Place-to-Place Transfer (Expansion of Premises) of Plenary Retail Consumption License Number 1343-33-013-006, issued to Shipmasters, Inc. t/a Eventide Grille at Navesink Marina, 1410 Ocean Avenue, Sea Bright, New Jersey, for the purpose of expanding the premises under license wherein the sale, service, and storage of alcoholic beverages are authorized; and

**WHEREAS**, the submitted application form is complete in all respects, all appropriate State and Borough transfer fees have been paid, and the license has been properly renewed for the current license term;

**NOW, THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey does hereby approve, effective April 4, 2023, the expansion of the aforesaid Plenary Retail Consumption licensed premises located at 1410 Ocean Avenue, Sea Bright, New Jersey, to place under license the area delineated in the application form and the sketch of the licensed premises attached thereto.

**BE IT RESOLVED** that a certified copy of this resolution shall be forwarded to the following:

1. Chief of Police
2. State of New Jersey, Division of ABC
3. Eventide Grille

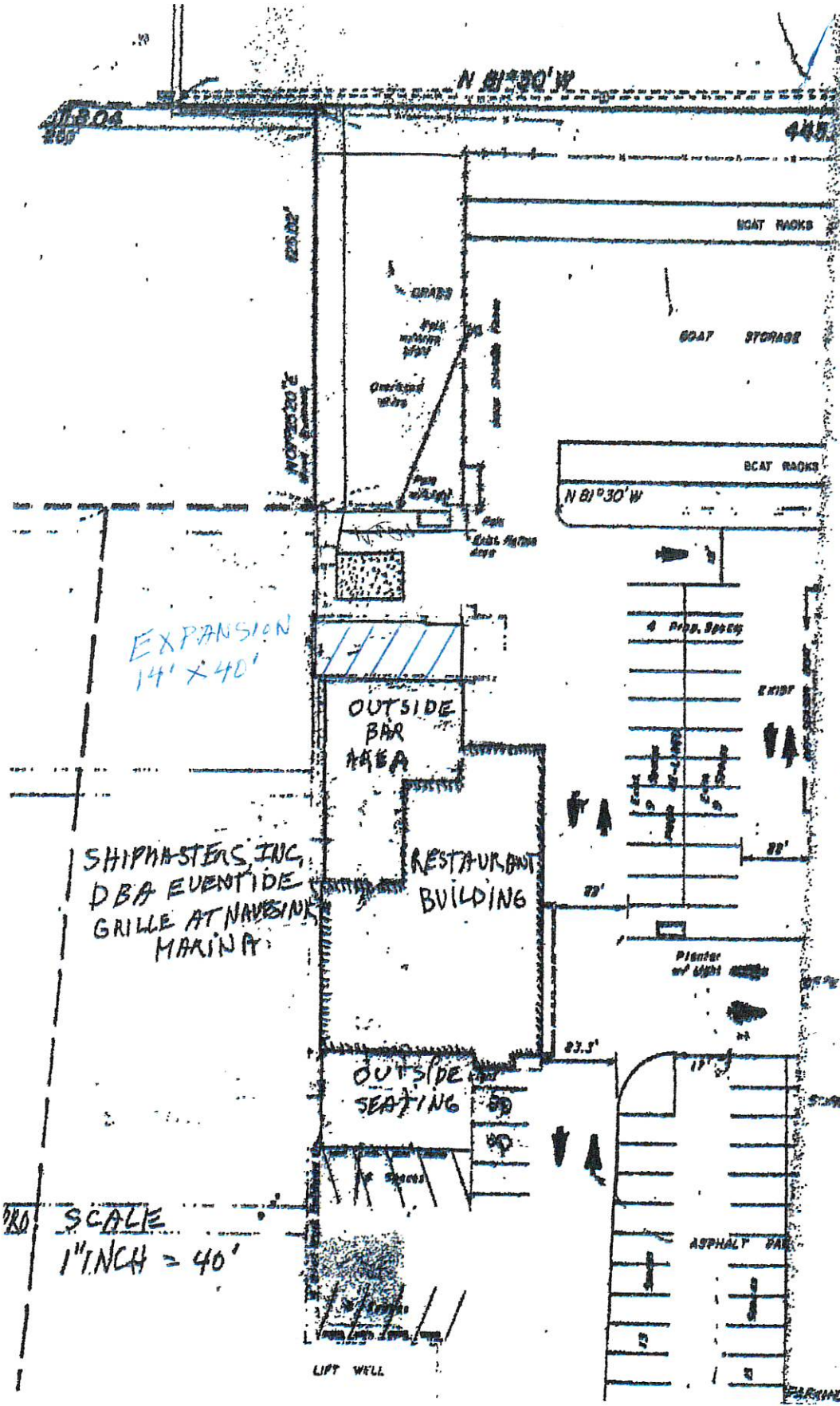
Roll Call: Bieber, Booker, Catalano, Gorman, Keeler, Lamia

April 4, 2023

**CERTIFICATION**

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\_\_\_\_\_  
Christine Pfeiffer, Borough Clerk



Shipmasters Inc  
 T/A Eventide Grille @ Navisink Marina

B1343-33-013-005

As surveyed hereon 14/1

SECRET INFORMATION PREPARE

**RESOLUTION NO. 65-2023**  
**AUTHORIZING RECEIPT OF BIDS**  
**2023 GROUNDS MAINTENANCE IN THE BOROUGH OF SEA BRIGHT**

Councilmember \_\_\_\_\_ introduced and offered for adoption the following Resolution: seconded by Councilmember \_\_\_\_\_ :

**WHEREAS**, the Borough Council is desirous of receiving bids for the following:

- a) 2023 Grounds Maintenance in the Borough of Sea Bright

**WHEREAS**, specifications for the aforesaid items will be on file in the Borough Clerk's Office, and will be available for inspection.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey that it does hereby authorize the Borough Clerk to advertise for bids for the aforesaid item as per the specifications on file and will be received by the Borough on a date and time to be determined; and

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the following:

- 1. Finance Manager
- 2. Department of Public Works
- 3. CFO

**Roll Call:** Bieber, Booker, Catalano, Gorman, Keeler, Lamia

April 4, 2023

**CERTIFICATION**

I, Christine Pfeiffer, Borough Clerk, do hereby certify that the foregoing is a Resolution adopted by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey at a Council Meeting held on April 4, 2023.

\_\_\_\_\_  
Christine Pfeiffer, Borough Clerk



**RESOLUTION NO. 66-2023**  
**AUTHORIZING A SHARED SERVICES AGREEMENT**  
**WITH THE BOROUGH OF HIGHLANDS**  
**2023 OCEAN RESCUE LIFEGUARD SERVICES**

Councilmember introduced and offered for adoption the following Resolution; seconded by  
Councilmember :

**WHEREAS**, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et. seq. authorizes the approval of Shared Services Agreements between local units by Resolution; and

**WHEREAS**, the Borough of Sea Bright ("Sea Bright") and the Borough of Highlands ("Highlands") wish to enter into a Shared Services Agreement for the provision of lifeguard services by Sea Bright to Highlands for the 2023 summer season; and

**WHEREAS**, Sea Bright and Highlands agree that Sea Bright is to provide lifeguard services to Highlands for the period of June 17, 2023 through and including September 4, 2023 as per the terms of the attached Agreement for an amount of \$55,628.00; and

**WHEREAS**, Sea Bright and Highlands previously agreed that Highlands will perform street sweeping services for Sea Bright at a cost of \$15,000.00 which was authorized by way of Resolution No. 53-2023; and

**WHEREAS**, per the terms of the agreement, Sea Bright will apply a credit of \$15,000.00 towards the cost of lifeguard operations, wherein Highlands will pay Sea Bright the total amount of \$40,628.00 for lifeguard services; and

**WHEREAS**, the parties acknowledge and agree that they are associated for only the purposes set forth in the Agreement and any other duly ratified Shared Services Agreement between them, and that each is a public entity separate and distinct from the other.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey that the Mayor and Borough Clerk are hereby authorized to execute a Shared Services Agreement to provide lifeguard services to the Borough of Highlands for the 2023 summer season for a fee of \$55,628.00; and

**BE IT FURTHER RESOLVED**, the net amount paid by Highlands to Sea Bright will be \$40,628.00 as referenced above; and

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution and a copy of the attached Agreement be forwarded to the following:

1. Finance Manager
2. Beach Manager
3. Borough Attorney
4. Borough of Highlands
5. Department of Community Affairs, DLGS
6. Monmouth County JIF

**Roll Call:** Bieber, Booker, Catalano, Gorman, Keeler, Lamia

April 4, 2023

**CERTIFICATION**

I, Christine Pfeiffer, Borough Clerk, do hereby certify that the foregoing is a Resolution adopted by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey at a Council Meeting held on April 4, 2023.

\_\_\_\_\_  
Christine Pfeiffer, Borough Clerk



## BOROUGH OF SEA BRIGHT

MONMOUTH COUNTY, NEW JERSEY

www.seabrightnj.org

BOROUGH OFFICES:  
1167 OCEAN AVENUE  
SEA BRIGHT, NJ 07760  
TEL: (732) 842-0099  
FAX: (732) 741-3116

### Re: Highlands Lifeguard/River Rescue Program Summer 2023

Sea Bright Ocean Rescue is a nationally certified ocean rescue agency. Currently SBOR is a USLA certified agency and holds a concurrent lifeguard program certification by the North Shore Lifesaving Association Monmouth County, NJ. Sea Bright Ocean Rescue is one of only a hand full of NATIONAL USLA certified agencies in New Jersey with a Surf Rescue Team that holds its own USLA certification as an Aquatic Response Rescue Team. SBOR was also recently awarded a Personal Rescue Watercraft certification by the USLA. SBOR is certified by the state of NJ as an ocean & tidal water beach lifeguard service under NJAC 8:26.

#### Staffing and Hours of Operation

- Lifeguard operations will fall under the supervision and operational command of Sea Bright Ocean Rescue.
- One Ocean Rescue supervisor will provide daily oversight of operations.
- Two beaches will be guarded full time (7 days/week) starting on **Saturday, June 17th to Monday, September 4th, 2023.**
  - Snug Harbor
  - Miller Street
- One lifeguard stand per beach staffed from 10:00 am until 4:00 pm 7 days a week.
- Snug Harbor will be assigned (2) two USLA qualified open water beach lifeguards and Miller Street will be assigned (2) USLA qualified open water beach lifeguard until roughly August 14<sup>th</sup>. There will also be a roving duty supervisor between Sea Bright and the Highlands.
- August 14<sup>th</sup> to Labor Day staffing **may** drop to only one lifeguard per beach during the weekdays dependent on available personnel. Our roster will be unknown until 2023 candidates are evaluated, hired, and trained. Although we reserve the right to do this, staffing has not been an issue and we do not anticipate any problems this summer.
- Bay and River rescue services and advanced rescue response from Sea Bright's Aquatic Response Rescue Team 24 hours a day becomes available to Highlands.
- Highlands would be expected to maintain a safe and clean beach; free of large or sharp jagged debris.
- Highlands would be expected to perform routine maintenance on lifeguard stands.
- Highlands would be expected to provide appropriate storage at Snug Harbor beach for rescue equipment.
- Highlands would be expected to provide appropriate signage.
- Sea Bright Ocean Rescue will hold the exclusive right to determine condition flags and water closure.



### Lifeguard Training and Certification

- Each of Sea Bright's Lifeguards no matter rank or assignment will attend well over 40 hours of a USLA compliant open water lifesaving training program.
- Re-current/returning lifeguards complete at least 16 hours of annual rescue and medical refresher training.
- Completion of a 500 meter open water (surf) swim completed in less than 10 minutes.
- Maintain annual physician clearance of sound health, and possess necessary physical abilities to perform the duty of an ocean or river lifeguard.
- Each ocean lifeguard will hold the following professional level of certification:
  - AHA Basic Life Support for Health Care Professionals or equivalent level
  - AHA, ASHI or ARC Lifeguard / First Aid Certification
  - 20 hours of additional and 8 hours per year of Aquatic Medical Response Training
- Ocean Rescue supervisors will maintain all training and certification of a front line Ocean Lifeguard with the following additional certifications and training:
  - State or National certification as a Paramedic, EMT or EMR
  - FEMA Incident Command Courses IC 100 IC 700 and IC 800
  - Rescue Water Craft Operator or Crewman
  - Completion of annual EVOG training (emergency vehicle operations course)

### Lifeguard and Rescue Services

- Water surveillance and risk reduction of drowning and/or traumatic injury.
- Water rescue response either in open water or swift water (guarded area)
- Code-X missing swimmer search and rescue (still water)
- First -Aid to the sick and injured within the staffed beach areas
- Emergent resuscitation of ill or injured patrons within the staffed beach areas
- Emergency medical care and ambulance coordination within the boundaries of the staffed beach and bathing areas.
- Coordination and resource management of major water related emergencies (Lifeguard Supervisor)
  - Capsized boat or water craft with swimmers in distress
  - Rescue response to swimmers outside of guarded areas (swift water)
  - Assist Injured swimmers and boaters unguarded areas of Highlands
  - Assessment and safety management of dangerous aquatic life

### Lifeguard Rescue Equipment and Medical Supplies

- Docked and Prepped PWC = \$3,000 (includes labor, fuel, and maintenance)
- Rescue Board - \$1000.00
- Marine warning flags = (8 Flags) x \$23.50 = \$188.00
- Surf Rescue Fins (4) x \$100.00 - \$400.00
- Medical kit (2) x \$175.00= \$350.00
- Uniforms (7) x \$200.00 = \$1400.00
- Gas for Vehicle - \$500.00
- **Total = \$6838 in Equipment/Supplies** *(No Change in Proposal)*

### Personnel

- Sea Bright Ocean Rescue will add 7 Lifeguards to its roster to meet the need of properly supervising the two beaches in the Highlands.
- A total of 4 Lifeguards will be assigned to Highlands beaches (with a roving supervisor) from **Saturday, June 17th to Monday, September 4<sup>th</sup>, 2023 (7 days/week).**
- $4 \times \$14.50/\text{hr} = \$58.00 \times 8 \text{ hours/day} = \$464/\text{day} \times 80 \text{ days} = \$37,120$
- $1 \times \$18.50/\text{hr} = \$18.50 \times 4 \text{ hours/day} = \$74/\text{day} \times 80 \text{ days} = \$5,920$
- **Total = \$43,040 Rescue Personnel Salaries (Increase of \$1,440)**

### Beach Maintenance

- Holland Raking of Snug Harbor beach 1x per week (3 hours per raking) including labor, fuel, and maintenance  $\$60.00 / \text{hour} \times 3 = \$180.00 / \text{week} \times 15 \text{ weeks} = \$2,700$
- ~~Total = \$2,700~~ **we do our own beach cleaning**
- \*\*\* In the event that Highlands requests an extra raking of the beaches, this request will be accepted (if DPW schedule permits), at a cost of \$300 / extra raking.

### Total Estimated Direct Cost (Including Administrative Fee) –

- Equipment/Supplies - \$6838
- Salaries - \$43,040
- ~~Beach Maintenance – \$2,700~~
- Administrative Fee (~~25% over salaries~~) – ~~\$10,760~~ **\$5,750 (same as 2022)**
- Sub-Total Cost - \$55,628
- Less Street Sweeping *(\$15,000)*
- Grand Total: \$40,628

**RESOLUTION NO. 67-2023**  
**AUTHORIZING APPOINTMENT OF A RECYCLING COORDINATOR  
AND BACK-UP SEWER COLLECTION OPERATOR**

Councilmember \_\_\_\_\_ introduced and offered the following Resolution for adoption;  
seconded by Councilmember \_\_\_\_\_ :

**WHEREAS**, pursuant to N.J.A.C.7:10A-1.10(c)8(f), any time the licensed sanitary sewer operator is unavailable to cover the system for which he or she is the licensed operator, the owner shall obtain the services of alternate licensee; and

**WHEREAS**, it is in the best interest of the Borough to appoint an individual to serve as the Borough's alternate licensed operator for the operation of the Sea Bright sanitary sewer system in case the of an emergency; and

**WHEREAS**, it is also in the best interest of the Borough to appoint a Recycling Coordinator to submit the annual Recycling Tonnage Grant application on behalf of the Borough; and

**WHEREAS**, Shawn Thomas, former Deputy Director of the Department of Public Works, has the necessary certifications and is qualified to serve as an alternate Sewer Collection System C1 Operator and Recycling Coordinator; and

**WHEREAS**, the Borough Administrator recommends the Borough Council appoint Shawn Thomas, former Deputy Director of the Department of Public Works, to serve as alternate Sewer Collection System C1 Operator and Recycling Coordinator and to be compensated in an amount not to exceed \$1,750.00 annually.

**Certification of Funds**

I, Michael J. Bascom, Chief Financial Officer of the Borough of Sea Bright do hereby certify that \$1,750.00 will be available in the Recycling Tonnage Grant and Sewer Utility for the purposes stated herein.

\_\_\_\_\_  
**Michael J. Bascom, CFO**

**NOW, THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Sea Bright in the County of Monmouth, State of New Jersey, does hereby authorize the appointment of Shawn Thomas to serve as the Alternate licensed C1 operator and Recycling Coordinator and shall receive an annual payment in the amount of \$1,750.00 for performing such duties; and

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the following:

1. Shawn Thomas
2. Finance Manager
3. D. Bahrle

Roll Call: Bieber, Booker, Catalano, Gorman, Keeler, Lamia

April 4, 2023

**CERTIFICATION**

I, Christine Pfeiffer, do hereby certify that the foregoing is a Resolution adopted by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, at a Council meeting held on April 4, 2023.

\_\_\_\_\_  
Christine Pfeiffer, Borough Clerk

**RESOLUTION NO. 68-2023**  
**AUTHORIZING SALARY ADJUSTMENT FOR DEPUTY CLERK**  
**BOROUGH OF SEA BRIGHT**

Councilmember            introduced and offered for adoption the following Resolution;  
seconded by Councilmember            :

**WHEREAS**, Michelle Ketcham has been employed by the Borough of Sea Bright since 2015 and has served as the Deputy Clerk since 2018; and

**WHEREAS**, the Borough Council is desirous of making a wage adjustment to the position of Deputy Clerk, increasing the annual salary to \$68,000.00, effective as of the date of this Resolution.

**CERTIFICATION OF FUNDS**

I, Michael J. Bascom, Chief Financial Officer of the Borough of Sea Bright, do hereby certify that funds are available in Borough Clerk S/W:

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**MICHAEL J. BASCOM, CFO**

**NOW, THEREFORE BE IT RESOLVED**, that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, does hereby authorize a salary increase for Deputy Clerk, Michelle Ketcham, to the annual salary of \$68,000.00, effective April 4, 2023.

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the following:

1. Finance Manager
2. Michelle Ketcham

**Roll Call:**        Bieber,    Booker,    Catalano,    Gorman,    Keeler,    Lamia

April 4, 2023

**CERTIFICATION**

I, Christine Pfeiffer, do hereby certify that the foregoing is a resolution adopted by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, at a Council Meeting held on April 4, 2023.

---

Christine Pfeiffer, Borough Clerk

**RESOLUTION NO. 69-2023**  
**AUTHORIZING SALARY ADJUSTMENT FOR BUILDING DEPARTMENT**  
**SECRETARY AND TECHNICAL ASSISTANT**  
**BOROUGH OF SEA BRIGHT**

Councilmember            introduced and offered for adoption the following Resolution;  
seconded by Councilmember            :

**WHEREAS**, Karen DiBerardino has been employed by the Borough since 1995 and is currently the Building Department Secretary and Technical Assistant; and

**WHEREAS**, the Borough Council is desirous of making a wage adjustment to the Building Department Secretary and Technical Assistant, increasing the annual salary by \$5,000.00, retroactive to January 1, 2023.

**CERTIFICATION OF FUNDS**

I, Michael J. Bascom, Chief Financial Officer of the Borough of Sea Bright, do hereby certify that funds are available in Building Department S/W:

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**MICHAEL J. BASCOM, CFO**

**NOW, THEREFORE BE IT RESOLVED**, that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, does hereby authorize a \$5,000.00 increase in the salary paid to the Building Department Secretary and Technical Assistant, Karen DiBerardino, retroactive to January 1, 2023.

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the following:

1. Finance Manager
2. Karen DiBerardino

**Roll Call:**        Bieber,    Booker,    Catalano,    Gorman,    Keeler,    Lamia

April 4, 2023

**CERTIFICATION**

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---

Christine Pfeiffer, Borough Clerk

**RESOLUTION NO. 70-2023**  
**AUTHORIZING HIRING OF POLICE OFFICERS**  
**DESIGNATION OF SPECIAL LAW ENFORCEMENT OFFICERS - CLASS I**

Councilmember           introduced and offered for adoption the following Resolution; seconded by  
Councilmember           :

**WHEREAS**, there exists a need for Class I Special Officers in the Police Department in the Borough of Sea Bright; and

**WHEREAS**, Chief Brett Friedman requested that the following be appointed as a Class I Special Police Officers after fulfilling the required training at the Monmouth County Police Academy.

**CLASS I SPECIAL POLICE OFFICERS**

Kenneth A. Fisler  
Anthony J. Gandolfo  
Thomas J. Wolf

**CERTIFICATION OF FUNDS**

I, Michael J. Bascom, Chief Financial Officer of the Borough of Sea Bright, do hereby certify that funds are available in Police S/W for the purpose stated herein:

\_\_\_\_\_  
**MICHAEL J. BASCOM, CFO**

**NOW, THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, does hereby approve the appointment of Class I Special Officers, Kenneth A. Fisler, Anthony J. Gandolfo, and Thomas J. Wolf at an hourly rate of pay as specified in Ordinance No. 04-2021; and

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the following:

1. Khristi Jacobs, Finance Manager
2. Brett Friedman, Police Chief
3. Appointees

**Roll Call:**       Bieber,   Booker,   Catalano,   Gorman,   Keeler,   Lamia

April 4, 2023

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\_\_\_\_\_  
Christine Pfeiffer, Borough Clerk

**VOUCHER LIST  
APRIL 4, 2023  
BOROUGH OF SEA BRIGHT**

2790	ACB SERVICES, INC.		
23-00297	03/14/23 Buildings & Grounds	Open	3,888.73
01062	ALL HANDS FIRE EQUIPMENT, LLC		
22-01093	10/03/22 RIT Training	Open	375.00
23-00248	02/28/23 Rescue Straps	Open	484.00
			-----
			859.00
00757	ARIAS, JOHN		
23-00334	03/22/23 POLICE: POSTAGE/MAIL	Open	29.59
2806	AUTOMATED BUILDING CONTROLS		
23-00299	03/14/23 Buildings & Grounds	Open	2,500.00
01631	BOROUGH OF OCEANPORT		
23-00358	03/29/23 COURT	Open	6,500.00
01565	BOROUGH OF SEA BRIGHT		
23-00362	03/29/23 ADMIN	Open	4,275.00
01547	CHURCH'S GARDEN CENTER &		
22-01304	11/30/22 DUNE GRASS	Open	1,700.00
2555	CJM ASSOC. OF SEA BRIGHT		
23-00359	03/29/23 LEASE	Open	1,000.00
00506	FARMER, JANE		
23-00344	03/27/23 LIBRARY	Open	180.20
2757	FIRE AND SAFETY SERVICES		
22-01223	11/04/22 Repairs - 4395	Open	1,723.78
01720	FIREFIGHTER ONE, LLC		
23-00332	03/22/23 Repairs - 4390	Open	564.85
02101	GANNETT NJ NEWSPAPERS		
23-00349	03/28/23 CLERK	Open	40.48
23-00367	03/30/23 PLAN BRD	Open	33.44
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			73.92
00649	GILHOO, MEGAN		
23-343	7/23 LIBRARY	Open	150.00
00000	GRIMMER BROTHERS RAILINGS, LLC		
22-01399	12/21/22 Railings	Open	4,375.00
01887	HEIM ELECTRONICS, INC.		
23-00302	03/14/23 Buildings & Grounds	Open	389.90
2478	HOLISTIC WELLNESS, LLC		
23-00345	03/27/23 LIBRARY	Open	500.00
2710	HOLMDEL TOWNSHIP		
23-00356	03/29/23 FISCAL	Open	3,567.17
01285	HOME DEPOT CREDIT SERVICES		
23-00330	03/16/23 SEWER	Open	188.64
2323	INTEGRATED SYSTEMS & SERVICES		
23-00295	03/14/23	Open	860.00
2297	INTEGRATED TECHNICAL SYSTEMS		
23-00354	03/28/23 PARKING	Open	11,970.00
00297	JESSE A. HOWLAND & SONS, INC.		
23-00357	03/29/23 LEASE	Open	1,705.00



2264	KETCHAM, MICHELLE		
23-00342	03/27/23 CLERK	Open	150.83
00108	LEON S. AVAKIAN, INC.		
23-00365	03/30/23 ENGINEER	Open	752.50
02045	MONMOUTH COUNTY SPCA		
23-00361	03/29/23 ANIMAL	Open	325.00
01694	NAVESINK MARINA		
23-00231	02/27/23 Boat Repairs	Open	519.86
01399	NEW JERSEY AMERICAN WATER		
23-00353	03/28/23 WATER	Open	4,659.36
00113	NJ NATURAL GAS COMPANY		
23-00351	03/28/23 NAT GAS	Open	2,572.49
00885	OCEAN TWP FIRE DISTRICT NO. 2		
23-00360	03/29/23 FIRE OFFICIAL	Open	350.00
01309	OCEANPORT BOARD OF EDUCATION		
22-00760	06/28/22 SCHOOL TAX	Open	73,450.92
01662	OTC BRANDS, INC		
23-00279	03/06/23 EASTER EGG & SUPPLIES	Open	822.36
01207	PFEIFFER, CHRISTINE		
23-00341	03/27/23 CLERK	Open	30.00
2525	POOR JOHNS PORTABLE TOILETS		
23-00335	03/22/23 Beach	Open	366.00
2651	PRIVETERA'S CHRISTMAS LIGHTING		
23-00331	03/16/23 BEAUTIFICATION	Open	2,230.00
2828	R&H SPRING & TRUCK REPAIR		
22-01181	10/27/22 Repairs - 4390	Open	350.00
00164	RAIN, WILLIAM		
23-00355	03/29/23 HEALTH	Open	161.00
00533	RUTGERS, THE STATE UNIVERSITY		
23-00228	02/27/23 Sewer Department	Open	895.00
00408	SCHWAAB, INC.		
23-00301	03/14/23	Open	33.75
00053	SHORE REGIONAL HIGH SCHOOL		
22-00758	06/28/22 SCHOOL TAX	Open	181,370.18
02225	STAPLES ADVANTAGE		
22-01352	12/14/22 POLICE: OFFICE SUPPLIES	Open	236.88
2810	TOMAINO, JOSEPH P.		
23-00364	03/29/23 LEGAL	Open	862.50
00331	TREASURER, STATE OF NJ		
23-00350	03/28/23	Open	200.00
2291	VERIZON		
23-00352	03/28/23 FIOS	Open	276.98
2658	VERIZON		
23-00366	03/30/23 PHONE	Open	70.48

**GRAND TOTAL: \$ 317,686.87**