

**MINUTES
REORGANIZATION MEETING
BOROUGH OF SEA BRIGHT**

JANUARY 7, 2023 - 10:30 AM

BOROUGH OF SEA BRIGHT

TO ATTEND THIS MEETING REMOTELY PLEASE USE THE FOLLOWING LINK:

<https://meet.goto.com/254194605>

Dial in: 646-749-3122

Access Code: 254-194-605

1. PLEDGE OF ALLEGIANCE

Mayor Kelly called the meeting to order at 10:30 AM and requested those present to join in the Pledge of Allegiance.

2. OPENING STATEMENT

Mayor Kelly read the following Compliance Statement (N.J.S.A. 10:4-18).

Good Morning Ladies and Gentlemen. This Meeting Is Now Called to Order: In Line with the Borough of Sea Bright's Longstanding Policy of Open Government, And In Compliance with the "Open Public Meetings Act" I Wish to Advise You That Adequate Notice Of This Regularly Scheduled Meeting Has Been Sent to The Asbury Park Press and Other Local Newspapers on January 10, 2022. In Each Instance, The Date, Time, and Location of This Meeting Were Provided in the Notice. This Meeting Is Open to The Public."

3. MOMENT OF SILENCE FOR THE FOLLOWING MEMBERS OF THE SEA BRIGHT COMMUNITY WHO PASSED AWAY IN 2022.

**Thomas Bonfiglio
William J. Colucci
Clark Craig (Bubba)
Dr. Allan DeGiulio
Karen A. Fahrenholz
Louise M. Golda
Kerry Gowan
Pinckney J. (PJ) Harman
Michael (Hud) Hudson
Gerard Paul Kelly, Sr.
Sarah Bonham Lepis
Mary Jane Noone
Martin P. Palcsik
Peter Steven Perrine
H. Arthur Pfeifer
Maureen C. Powers
Thomas J. Quinn
John "Gary" Vest**

4. INVOCATION: Pastor Michael Turner, Sea Bright First United Methodist Church

5. STATEMENT OF DETERMINATION:

"A statement of the determination of the Board of County Canvassers relative to the election held in the Borough of Sea Bright, County of Monmouth, on the 8th day of November, in the year Two Thousand and Twenty-Two for the election of **MEMBERS OF BOROUGH COUNCIL in the BOROUGH OF SEA BRIGHT"**

The Board determined that at said election, the following person(s):

**SAMUEL A. CATALANO
HEATHER GORMAN**

Were duly elected as **Members of the Borough Council for Full Three (3) Year Terms
(January 1, 2023 – December 31, 2025)**

SWEARING IN / OATHS OF OFFICE

Senator Declan O'Scanlon administered the Oath to Councilman Calatano and Mayor Dina Long administered the Oath to Councilwoman Gorman.

MEETING ROLL CALL:

Roll Call:	Bieber,	Booker,	Catalano,	Gorman,	Keeler,	Lamia
	Yes	Yes	Yes	Yes	Yes	Yes

Mayor Kelly welcomed some of our special guests and asked if they would like to say a few words.

Senator Declan O'Scanlon stated that we just celebrated the ten-year anniversary from Sandy and he is so happy that Sea Bright now has new facilities and is in the best shape its every been in - it has been a productive ten years and he is very happy to represent Sea Bright.

Assemblyman Gerry Scharfenberger thanked the Governing Body for including them in this meeting especially being in such a wonderful setting. Sea Bright is a great town and wants to make sure everyone knows that he is a resource and wants to continue a partnership with the town – Happy New Year everyone!

Commissioner Nick DiRocco stated on behalf of the entire Monmouth County Board of Commissioners Happy New Year and if the County can be of assistance in anyway, please reach out.

6. MAYOR BRIAN P. KELLY:

2023 NEW YEAR MESSAGE

Mayor Kelly thanked everyone for being here today and welcomed our residents, business owners, employees, and volunteers. Overall, the town has had a wonderful and safe year in 2022. Our Police Department, Fire Department, Administration, Beach staff and Public Works are doing a great job and our volunteers are top notch. This year we lost our Lifeguard Captain Mike Hudson "Hud" who with Beach Manger Don Klein brought our lifesaving services and beach to a new level and he will be greatly missed.

The Borough, as an entity, did well thanks to many years of planning and smart decisions. Our tax rate decreased this year and we rebuilt our facilities in a costly manner. The paid parking brought in \$887,000 of revenue and the cell towers brought in \$110,000 as well. We also have an outstanding and strong business community. Mayor Kelly thanked the Governing Body for working so well together - overall, they have fun but they all work very hard - and he appreciates everyone's efforts. Mayor Kelly also acknowledged the Planning Board - they do a great job under the director of Chairman Lance Cunningham.

For 2023 he wants to build on the great year we had in 2022 and continue to improve. We will keep our eye on the taxes and spending, potential revenue generation and safety. Highway safety is critical and he is confident that our Police Department will continue to keep everyone safe and our lifeguard services will continue to monitor our beaches to ensure safety.

Mayor Kelly noted the recent flooding event and said we are making progress on bulkhead improvements along with the installation of check valves. Over the next few years the redevelopment project should also provide significant flooding improvements in the downtown. We have made progress with the school regionalization effort to form a new district with the Highlands and Atlantic Highlands. Our goal for 2023 remains the same from previous years which is to get the decision in to the hands of the voters. We are currently in negotiations with the two other towns and are hoping to get restarted in the new year and continue the process with the new Governing Bodies. The Rumson/Sea Bright bridge is under construction and is progressing nicely and should be completed in 2024.

Mayor Kelly wished everybody a great, fun, safe, and productive 2023.

7. STANDING COUNCIL COMMITTEE APPOINTMENTS:

Chapter 3. Administrative Code §3-7. Committees (A.)

The following Council Committee Appointments are presented for the year 2023:

Motion: Booker

Second: Keeler

Roll Call:	Bieber,	Booker,	Catalano,	Gorman,	Keeler,	Lamia
	Yes	Yes	Yes	Abstain	Yes	Yes

A. Beach/Capital Plan/Flood Mitigation:

Chair works with council committee to recommend policy and oversee operations and maintenance of the beach, including serving as liaison to the Dune Community Advisory Committee; Chair works with council committee to prioritize and oversee implementation of capital projects and oversee implementation of flood mitigation efforts. Serves as liaison to Flood Community Advisory Committee.

- **Samuel A. Catalano, Chair**
- **Heather Gorman**
- **John M. Lamia, Jr.**

B. Court/Public Safety:

Chair works with council committee, Public Safety Director and Fire Chief to oversee and recommend policy for borough public safety functions, including the Police Department, Fire Department, First Aid, Emergency Management and Water Safety and the Municipal Court.

- **William J. Keeler, Chair**
- **Jefferey M. Booker, Sr.**
- **Heather Gorman**

C. Administration/Shared Services:

Chair oversees administration including Personnel and Code Enforcement, also oversees all shared services.

- **Erwin Bieber, Chair**
- **John M. Lamia, Jr.**
- **Jefferey M. Booker, Sr.**

D. Finance/Insurance/Grants:

Chair works with council committee and CFO and department heads to oversee budget and financial operations, monitor insurance premiums and coverage and coordinate the timely application for future grant possibilities.

- **Jefferey M. Booker, Sr., Chair**
- **William J. Keeler**
- **Erwin Bieber**

E. Public Works/Building Department/Beautification:

Chair works with council committee to recommend policy and oversee operations of the Department of Public Works. Chair works with council committee and administration to oversee Building Department. Chair of Beautification serves as liaison to Beautification Advisory Committee and oversees Beautification projects.

- **John M. Lamia, Jr., Chair**
- **Samuel A. Catalano**
- **William J. Keeler**

F. Library/Recreation/Public Relations:

Chair of Library serves as liaison to the Library Advisory Committee. Chair of Recreation serves as liaison to the Recreation Advisory Committee. Public Relations Chair works with advisory committee and oversees the website, newsletter, Sea Bright 365 and promotions.

- **Heather Gorman, Chair**
- **Erwin Bieber**
- **Samuel A. Catalano**

**8. MAYOR’S BLUE RIBBON COMMITTEE APPOINTMENTS:
Chapter 3. Administrative Code §3-7. Committees (B.)**

The following Mayor’s Blue Ribbon Committee Appointments are presented for the year 2023:

Motion: Bieber Second: Booker

Roll Call:	Bieber,	Booker,	Catalano,	Gorman,	Keeler,	Lamia
	Yes	Yes	Yes	Abstain	Yes	Yes

A. Sea Bright Educational Issues:

Committee members will act as liaisons and monitor education issues affecting Sea Bright students K-12.

- **Mayor Brian P. Kelly, Chair**
- **Councilman William J. Keeler**
- **Councilman Erwin Bieber**

**9. COMMUNITY ADVISORY COMMITTEES:
Chapter 3. Administrative Code §3-7. Committees (C.)**

The following Community Advisory Committee Liaisons are presented for the year 2023:

Motion: Keeler Second: Booker

Roll Call:	Bieber,	Booker,	Catalano,	Gorman,	Keeler,	Lamia
	Yes	Yes	Yes	Abstain	Yes	Yes

A. Beautification Committee Liaison: JOHN M. LAMIA, Jr.

Oversees seasonal plantings and decorations in public spaces and at public buildings, raises funds to offset costs for Beautification Trust Fund.

B. Dune Restoration Committee Liaison: SAMUEL A. CATALANO

Oversees maintenance of dunes including annual plantings, public education about Dunes and fundraising to offset costs.

C. Library Committee Liaison: HEATHER GORMAN

Oversees library programming and improvements, raises funds to offset costs for Library Trust Fund.

D. Recreation Committee Liaison: HEATHER GORMAN

Oversees recreation programming for residents of all ages, raises funds to offset costs for the Recreation Trust Fund.

- E. Safety and Loss Committee Liaison: WILLIAM J. KEELER**
Reviews procedures to improve safety and reduce losses through insurance claims.
- F. Green Team Committee Liaison: JOHN M. LAMIA, Jr.**
The Green Team is a permanent advisory committee created by Ordinance 04-2016 to recommend and implement sustainable practices for the Borough, according to Chapter 48, "Sustainable Sea Bright Advisory Committee" in the code of the Borough of Sea Bright.
- G. Public Relations Advisory Committee Liaison: HEATHER GORMAN**
Oversees promotion and marketing of Sea Bright inside and outside of the community via Sea Bright 365 initiatives. Assists, where needed, with Borough newsletter and social media. Raises funds for the Public Relations Trust Fund.
- H. Flood Mitigation Advisory Committee Liaison: SAMUEL A. CATALANO**
Oversees efforts within Sea Bright to mitigate flooding issues.

10. APPOINTMENTS FOR 2023:

ONE YEAR TERMS:

RES. NO. 01-2023 Appointment of **2023 Council President: William J. Keeler**

Councilmember Catalano introduced and offered the following resolution for its adoption; seconded by Councilmember Booker:

WHEREAS, N.J.S.A. 40A: 60-3(b) provides that at its annual re-organization meeting, the council shall by vote of a majority of its number, elect a President of the Council, who shall:

1. Preside at all of its meetings when the Mayor does not preside.
2. Have the right to debate and vote on all questions before the Council.
3. Shall perform all the duties of the Mayor during any period in which the Mayor is absent from the Borough for three days or more or is unable to perform the duties of the office.

WHEREAS, The President of the Council shall hold office for one year and until the next annual meeting; if the President of the Council is unable to perform the duties of the acting mayor, then the member of council with the longest term of service may act temporarily for the President of the Council.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, that Councilman William J. Keeler be and is hereby elected as "**President**" of said Council for a one-year term commencing January 1, 2023; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following:

1. William J. Keeler, Council President

Roll Call:	Bieber,	Booker,	Catalano,	Gorman,	Keeler,	Lamia
	Yes	Yes	Yes	Abstain	Abstain	Yes

RES. NO. 02-2023 Appointment of **Council Liaison** to the **Planning Board: Erwin Bieber**

Councilmember Catalano introduced and offered for adoption the following resolution for its adoption; seconded by Councilmember Keeler:

WHEREAS, it is necessary that a member of the Council be appointed as liaison to the Sea Bright Planning/Zoning Board to represent the Governing Body as a Class III - Member for a one-year term commencing January 1, 2023 through December 31, 2023.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, that **ERWIN BIEBER, Council Liaison to the Planning Board** be and is hereby appointed to this position.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following:

1. Erwin Bieber, Council Liaison
2. Planning Board Secretary

Roll Call:	Bieber,	Booker,	Catalano,	Gorman,	Keeler,	Lamia
	Abstain	Yes	Yes	Abstain	Yes	Yes

**RES. NO. 03-2023 Appointment of Borough Attorney: Roger McLaughlin, Esquire
McLaughlin Stauffer & Shaklee, P.C.**

Councilmember Bieber introduced and offered the following Resolution for its adoption; seconded by Councilmember Keeler:

WHEREAS, pursuant to N.J.S.A. 40A:9-139 there exists a need to appoint a qualified individual as Borough Attorney in the Borough of Sea Bright; and

WHEREAS, a request for proposals for Borough Attorney was posted and advertised in the Asbury Park Press to be received on December 9, 2022; and,

WHEREAS, while the Local Public Contracts Law N.J.S.A. 40A:11-5 (1)(a) does not require competitive bidding for such professional services, the Borough nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

WHEREAS, two (2) proposals for Borough Attorney were received on December 9, 2022 and evaluated by the Governing Body with due consideration as to qualifications, experience, compensation and other factors and criteria; and

WHEREAS, the qualifying proposal submitted by McLaughlin, Stauffer & Shaklee, PC, of Wall Township, New Jersey is being considered for the term of one year (January 1, 2023 - December 31, 2023) at a rate not to exceed \$175.00 per hour; and

CERTIFICATION OF FUNDS

I, Michael J. Bascom, Chief Financial Officer, hereby certify that based on the amount of funds expended in the prior year for these services, it is estimated that the total 2023 appropriation for this contract will be \$100,000.00, said amount subject to unforeseen decreases or increases in litigation and other legal matters. Funds will be provided for in the 2023 Temporary Budget and in the Budget for the year 2023, when finally adopted, in the appropriation entitled Legal #3-01-20-155-000.



MICHAEL J. BASCOM, CFO

NOW THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey do hereby authorize the Mayor and Borough Clerk to execute a professional service contract with **ROGER J. McLAUGHLIN of the Law Firm of McLAUGHLIN STAUFFER & SHAKLEE, PC** to serve as the Borough Attorney for one year commencing January 1, 2023 through December 31, 2023 pursuant to the rate and terms set forth in the submitted proposal, a copy of which is maintained in the Borough Clerk’s office; and

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:

- 1. Roger J. McLaughlin, McLaughlin Stauffer & Shaklee PC
- 2. Finance Manager

Roll Call: Bieber, Booker, Catalano, Gorman, Keeler, Lamia
Yes Yes Yes Abstain Yes Yes

**RES. NO. 04-2023 Appointment of Special Conflicts Counsel(s):
Andrew Bayer, Esq., Pashman Stein Walder Hayden, P.C.
Michael L. Collins, Esq., King Moench & Collins LLP**

Councilmember Booker introduced and offered the following Resolution for its adoption; seconded by Councilmember Keeler:

WHEREAS, there exists a need to appoint Special/Conflicts Counsel within the Borough of Sea Bright to provide services that cannot be addressed by the Borough Attorney; and

WHEREAS, a request for proposals for Special/Conflicts Counsel was posted and advertised in the Asbury Park Press to be received on December 9, 2022; and,

WHEREAS, while the Local Public Contracts Law N.J.S.A. 40A:11-5 (1)(a) does not require competitive bidding for such professional services, the Borough nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

WHEREAS, two (2) proposals for Special/Conflicts Counsel were received on December 9, 2022 and evaluated by the Governing Body with due consideration as to qualifications, experience, compensation and other factors and criteria; and

WHEREAS, Borough Council has determined that appointing both qualified individuals as Special/Conflicts Counsel to be utilized on a case-by-case basis based on expertise, availability and pricing would best serve the Borough.

CERTIFICATION OF FUNDS

I, Michael J. Bascom, CFO, hereby certify that funds will be provided for this purpose by resolution at the time special conflict services are required in the appropriation entitled Legal #3-01-20-155-000.


MICHAEL J. BASCOM, CFO

NOW THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey do hereby authorize the Mayor and Borough Clerk to execute professional service contracts with the following to serve as Special/Conflicts Counsel for one year commencing January 1, 2023 through December 31, 2023 pursuant to the rate and terms set forth in their submitted proposals, copies of which are maintained in the Borough Clerk’s office; and

Michael L. Collins, King Moench & Collins LLP of Red Bank, New Jersey
Andrew Bayer, Pashman Stein Walder Hayden, PC of Holmdel, New Jersey

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:

- 1. Andrew Bayer, Pashman Stein Walder Hayden, PC
- 2. Michael L. Collins, King Moench & Collins LLP
- 3. Finance Manager

Roll Call: Bieber, Booker, Catalano, Gorman, Keeler, Lamia
Yes Yes Yes Abstain Yes Yes

RES. NO. 05-2023 Appointment of **Special Counsel Educational Matters:**
Porzio, Bromberg & Newman, Kerri A. Wright

Councilmember Bieber introduced and offered the following Resolution for its adoption; seconded by Councilmember Booker:

WHEREAS, there exists a need to appoint a qualified Special/Conflicts Counsel for Educational Issues in the Borough of Sea Bright; and

WHEREAS, a request for proposals for the Special/Conflicts Counsel for Educational Issues was posted and advertised in the Asbury Park Press to be received on December 9, 2022; and,

WHEREAS, while the Local Public Contracts Law N.J.S.A. 40A:11-5 (1)(a) does not require competitive bidding for such professional services, the Borough nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

WHEREAS, two (2) proposals for Special/Conflicts Counsel for Educational Issues were received on December 9, 2022 and evaluated by the Governing Body with due consideration as to qualifications, experience, compensation and other factors and criteria; and

WHEREAS, the qualifying proposal submitted by Kerri A. Wright, Esq. and Vito A. Gagliardi, Jr., Esq., Porzio, Bromberg & Newman, P.C. of Morristown, New Jersey, is being considered for the term of one year (January 1, 2023 - December 31, 2023) at a rate not to exceed \$395.00 per hour; and

CERTIFICATION OF FUNDS:

I, Michael J. Bascom, Chief Financial Officer, hereby certify that based on the amount of funds expended in the prior year for these services, it is estimated that the total 2023 appropriation for this contract will be \$75,000.00, said amount subject to unforeseen decreases or increases in litigation and other legal matters. Funds will be provided for in the 2023 Temporary Budget and in the Budget for the year 2023, when finally adopted, in the appropriation entitled Legal #3-01-20-155-000.


MICHAEL J. BASCOM, CFO

NOW THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey do hereby authorize the Mayor and Borough Clerk to execute a professional service contract with **VITO A. GAGLIARDI, JR., ESQ. and KERRI A. WRIGHT of the firm Porzio, Bromberg & Newman, P.C.** for Special Counsel for litigation relating to educational matters for one year commencing January 1, 2023 through December 31, 2023 pursuant to the rate and terms set forth in the submitted proposal, a copy of which is maintained in the Borough Clerk’s office; and

BE IT FURTHER RESOLVED, that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:

- 1. Porzio, Bromberg & Newman, P.C.
- 2. Finance Manager

Roll Call: Bieber, Booker, Catalano, Gorman, Keeler, Lamia
Yes Yes Yes Abstain Yes Yes

RES. NO. 06-2023 Appointment of **Special Counsel for Redevelopment Matters:**
Bathgate, Wegener & Wolf, William J. Wolf, Esquire

Councilmember Booker introduced and offered the following Resolution for its adoption; seconded by Councilmember Keeler:

WHEREAS, there exists a need to appoint a qualified Special Counsel for Redevelopment Issues in the Borough of Sea Bright and,

WHEREAS, a request for proposals for the Special Council for Redevelopment Issues was posted and advertised in the Asbury Park Press to be received on December 9, 2022; and,

WHEREAS, while the Local Public Contracts Law N.J.S.A. 40A:11-5 (1)(a) does not require competitive bidding for such professional services, the Borough nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

WHEREAS, two (2) proposals for Special Counsel for Redevelopment Issues were received on December 9, 2022 and evaluated by the Governing Body with due consideration as to qualifications, experience, compensation and other factors and criteria; and

WHEREAS, the proposal received from William J. Wolf of Bathgate, Wegener & Wolf, P.C. of Lakewood, New Jersey is being considered for the term of one year (January 1, 2023 - December 31, 2023) at a rate not to exceed \$225.00 per hour; and

CERTIFICATION OF FUNDS

I, Michael J. Bascom, Chief Financial Officer, hereby certify that funds will be available in Redevelopment Escrow for the purposes stated herein.



MICHAEL J. BASCOM, CFO

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, do hereby authorize the Mayor and Borough Clerk to execute a professional service contract with **William J. Wolf of Bathgate, Wegener & Wolf, P.C.** for Special Counsel for redevelopment related matters within the Borough for one year commencing January 1, 2023 through December 31, 2023 pursuant to the rate and terms set forth in the submitted proposal, a copy of which is maintained in the Borough Clerk’s office; and

BE IT FURTHER RESOLVED, that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:

- 1. William J. Wolf, Esq.
- 2. Finance Manager
- 3. Borough Attorney

Roll Call:	Bieber,	Booker,	Catalano,	Gorman,	Keeler,	Lamia
	Yes	Yes	Yes	Abstain	Yes	Yes

RES. NO. 07-2023 Appointment of **Borough Auditor: Robert W. Allison, RMA**
Holman Frenia Allison, PC

Councilmember Booker introduced and offered the following Resolution for its adoption; seconded by Councilmember Keeler:

WHEREAS, pursuant to N.J.S.A. 40A:5-4 there exists a need to retain the services of a qualified Registered Municipal Accountant (“RMA”) to conduct the Borough’s annual audit and related professional services as needed; and

WHEREAS, a request for proposals for Borough Auditor was posted and advertised in the Asbury Park Press to be received on December 9, 2023; and,

WHEREAS, while the Local Public Contracts Law N.J.S.A. 40A:11-5 (1)(a) does not require competitive bidding for such professional services, the Borough nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

WHEREAS, one (1) proposal for Borough Auditor was received on December 9, 2022 and evaluated by the Governing Body with due consideration as to qualifications, experience, compensation and other factors and criteria; and

WHEREAS, the proposal received from Holman Frenia Allison, P.C. of Freehold, New Jersey is being considered for the term of one year (January 1, 2023 - December 31, 2023) at a rate not to exceed \$220.00 per hour; and

CERTIFICATION OF FUNDS:

I, Michael J. Bascom, CFO, do hereby certify that funds will be provided in the 2023 Temporary Budget in the Budget for the year 2023, when finally adopted in the amount of \$50,000.00 in the appropriation entitled Audit Service #3-01-20-135-000 and Finance #3-01-20-130-000.



MICHAEL J. BASCOM, CFO

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, do hereby authorize the Mayor and Borough Clerk to execute a professional service contract with **Robert W. Allison, CPA, RMA, PSA of Holman Frenia Allison, P.C.** to serve as Borough Auditor for one year commencing January 1, 2023 through December 31, 2023 pursuant to the rate and terms set forth in the submitted proposal, a copy of which is maintained in the Borough Clerk’s office; and

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:

- 1. Robert W. Allison, Holman Frenia Allison, PC
- 2. Finance Manager

Roll Call: Bieber, Booker, Catalano, Gorman, Keeler, Lamia
 Yes Yes Yes Abstain Yes Yes

RES. NO. 08-2023 Appointment of **Borough Engineer: Gregory S. Blash, Leon S. Avakian, Inc.**

Councilmember Bieber introduced and offered the following Resolution for its adoption; seconded by Councilmember Catalano:

WHEREAS, pursuant to N.J.S.A. 40A:9-140 there exists a need to appoint a qualified individual/firm as Borough Engineer in the Borough of Sea Bright; and

WHEREAS, a request for proposals for Borough Engineer was posted and advertised in the Asbury Park Press to be received on December 9, 2022; and,

WHEREAS, while the Local Public Contracts Law N.J.S.A. 40A:11-5 (1)(a) does not require competitive bidding for such professional services, the Borough nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

WHEREAS, three (3) proposals for Borough Engineer were received on December 9, 2022 and evaluated by the Governing Body with due consideration as to qualifications, experience, compensation and other factors and criteria; and

WHEREAS, the proposal received from Gregory S. Blash, Leon S. Avakian, Inc. of Neptune, New Jersey is being considered for the term of one year (January 1, 2023 - December 31, 2023) at a rate not to exceed \$175.00 per hour; and

CERTIFICATION OF FUNDS

I, Michael J. Bascom, Chief Financial Officer, hereby certify that based on the amount of funds expended in the prior year for these services, it is estimated that the total 2023 appropriation for this contract will be \$65,000.00, said amount subject to unforeseen decreases or increases in engineering matters. Funds will be provided for in the 2023 Temporary Budget and in the Budget for the year 2023, when finally adopted, in the appropriation entitled Engineer #3-01-20-165-000.



MICHAEL J. BASCOM, CFO

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, do hereby authorize the Mayor and Borough Clerk to execute a professional service contract with **Gregory S. Blash of Leon S. Avakian, Inc.** to serve as Borough Engineer for one year commencing January 1, 2023 through December 31, 2023 pursuant to the rates and terms set forth in their proposal, a copy of which is maintained in the Borough Clerk’s office; and

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:

- 1. Gregory S. Blash, Leon S. Avakian, Inc.
- 2. Finance Manager

Roll Call: Bieber, Booker, Catalano, Gorman, Keeler, Lamia
 Yes Yes Yes Abstain Yes Yes

RES. NO. 09-2023 Appointment of **Borough Planner: Jennifer Beahm, Leon S. Avakian, Inc.**

Councilmember Keeler introduced and offered the following Resolution for its adoption; seconded by Councilmember Catalano:

WHEREAS, there exists a need to appoint a qualified individual as Borough Planner in the Borough of Sea Bright; and

WHEREAS, the request for proposals for Borough Planner was posted and advertised in the Asbury Park Press to be received on December 9, 2022; and,

WHEREAS, while the Local Public Contracts Law N.J.S.A. 40A:11-5 (1)(a) does not require competitive bidding for such professional services, the Borough nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

WHEREAS, four (4) proposals for Borough Planner were received on December 9, 2022 and evaluated by the Governing Body with due consideration as to qualifications, experience, compensation and other factors and criteria; and

WHEREAS, the proposal submitted by Jennifer Beahm, Leon S. Avakian, Inc. of Neptune, New Jersey is being considered for the term of one year (January 1, 2023 - December 31, 2023) at a rate not to exceed \$160.00 per hour; and

CERTIFICATION OF FUNDS:

I, Michael J. Bascom, Chief Financial Officer, hereby certify that based on the amount of funds anticipated for these services, it is estimated that the total 2023 appropriation for this contract will not exceed \$15,000.00. Funds will be provided for in the 2023 Temporary Budget and in the Budget for the year 2023, when finally adopted, in the appropriation entitled Engineer #3-01-20-165-228.


MICHAEL J. BASCOM, CFO

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, do hereby authorize the Mayor and Borough Clerk to execute a professional service contract with **Jennifer Beahm of Leon S. Avakian, Inc.** to serve as Borough Planner for one year commencing January 1, 2023 through December 31, 2023 pursuant to the rates and terms set forth in the submitted proposal, a copy of which is maintained in the Borough Clerk’s office; and

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:

- 1. Leon S. Avakian, Inc
- 2. Finance Manager

Roll Call: Bieber, Booker, Catalano, Gorman, Keeler, Lamia
Yes Yes Yes Asbtain Yes Yes

RES. NO. 10-2023 Appointment of **Borough Consulting Engineers:**

- CME Associates, Gregory R. Valesi**
- Colliers Engineering & Design, William White**
- French & Parrello Associates, Keith B. Smith**
- Hoder Associates, David Hoder**
- Remington & Vernick Engineers, James Oris**
- Van Cleef Engineering Associates, Millis J. Looney**
- Prestige Environmental, Grish Mehta**

Councilmember Booker introduced and offered the following Resolution for its adoption; seconded by Councilmember Catalano:

WHEREAS, the request for proposals for consulting engineering services for the Borough of Sea Bright was posted and advertised in the Asbury Park Press to be received on December 9, 2022; and

WHEREAS, while the Local Public Contracts Law N.J.S.A. 40A:11-5 (1)(a) does not require competitive bidding for such professional services, the Borough nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

WHEREAS, seven (7) proposals for Consulting Borough Engineer were received on December 9, 2022 and evaluated by the Governing Body with due consideration as to qualifications, experience, compensation and other factors and criteria; and

WHEREAS, Borough Council has determined that appointing multiple qualified consulting engineering firms to be assigned on a case-by-case basis based on expertise, availability and pricing would best serve the Borough.

CERTIFICATION OF FUNDS:

I, Michael J. Bascom, CFO, hereby certify that funds will be provided for this purpose by Resolution at the time engineering services for a specific project are awarded in the appropriation entitled Engineer #3-01-21-165-000.


MICHAEL J. BASCOM, CFO

NOW THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey that the engineering firms listed below are hereby appointed to serve as Consulting Engineers for 2023 and contracts will be executed as specific projects are awarded pursuant to the rate schedules provided for in their respective proposals:

CME Associates, Gregory R. Valesi
Colliers Engineering & Design, William White
French & Parrello Associates, Keith B. Smith
Hoder Associates, David Hoder
Remington & Vernick Engineers, James Oris
Van Cleef Engineering Associates, Millis J. Looney
Prestige Environmental, Grish Mehta

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:

- 1. All Engineers
- 2. Finance Manager

Roll Call: Bieber, Booker, Catalano, Gorman, Keeler, Lamia
Yes Yes Yes Abstain Yes Yes

RES. NO. 11-2023 Appointment of **Borough Prosecutor: William G. McGuinn, Esquire, Hoagland, Longo, Moran, Dunst LLP**

Councilmember Keeler introduced and offered the following Resolution for its adoption; seconded by Councilmember Catalano:

WHEREAS, pursuant to N.J.S.A. 2B:25-4, there exists a need to appoint a qualified individual to serve as Borough Prosecutor in the Borough of Sea Bright; and

WHEREAS, a request for proposals for Borough Prosecutor was posted and advertised in the Asbury Park Press to be received on December 9, 2022; and,

WHEREAS, while the Local Public Contracts Law N.J.S.A. 40A:11-5 (1)(a) does not require competitive bidding for such professional services, the Borough nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

WHEREAS, one (1) proposal for Borough Prosecutor was received on December 9, 2022 and evaluated by the Governing Body with due consideration as to qualifications, experience, compensation and other factors and criteria; and

WHEREAS, the proposal received from William G. McGuinn, Esq., Hoagland, Longo, Moran, Dunst & Doukas, LLP of Red Bank, New Jersey is being considered for the term of one year (January 1, 2023 - December 31, 2023) at the rate of \$350.00 per session; and

CERTIFICATION OF FUNDS:

I, Michael J. Bascom, Chief Financial Officer, hereby certify that based on the amount of funds expended in the prior year for these services, it is estimated that the total 2023 appropriation for this contract will be \$6,500.00, subject to unforeseen decreases or increases in litigation. Funds will be provided for 2023 Temporary Budget and in the Budget for the year 2023, when finally adopted, in the appropriation entitled Court #3-01-43-490-228.



MICHAEL J. BASCOM, CFO

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, does hereby authorize the Mayor and Borough Clerk to execute a professional service contract with **William G. McGuinn, Esq. of the Law Firm of Longo, Moran, Dunst & Doukas, LLP** to serve as Borough Prosecutor for one year commencing January 1, 2023 through December 31, 2023 pursuant to the rates and term set forth in the submitted proposal, a copy of which is maintained in the Borough Clerk’s office; and

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:

- 1. William G. McGuinn, Esq.
- 2. Finance Manager
- 3. Court Administrator

Roll Call: Bieber, Booker, Catalano, Gorman, Keeler, Lamia
Yes Yes Yes Asbtain Yes Yes

RES. NO. 12-2023 Appointment of **Alternate Borough Prosecutor: Susan L. Solda De Simone, Esquire Law office of Susan L. Solda DeSimone**

Councilmember Booker introduced and offered the following Resolution for its adoption; seconded by Councilmember Beiber:

WHEREAS, pursuant to N.J.S.A. 2B:25-4, there exists a need to appoint a qualified individual to serve as Alternate Borough Prosecutor in the Borough of Sea Bright to provide services that cannot be addressed by the Borough Prosecutor; and

WHEREAS, a request for proposals for Alternate Borough Prosecutor was posted and advertised in the Asbury Park Press to be received on December 9, 2022; and

WHEREAS, while the Local Public Contracts Law N.J.S.A. 40A:11-5 (1)(a) does not require competitive bidding for such professional services, the Borough nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

WHEREAS, one (1) proposal was received on December 9, 2022 and evaluated by the Governing Body with due consideration as to qualifications, experience, compensation and other factors and criteria; and

WHEREAS, the proposal received from Susan L. Solda De Simone, Esq. is being considered for the term of one year (January 1, 2023 - December 31, 2023) at the rate of \$350.00 per session; and

CERTIFICATION OF FUNDS

I, Michael J. Bascom, Chief Financial Officer, hereby certify that based on the amount of funds expended in the prior year for these services, it is estimated that the total 2023 appropriation for this contract will not exceed \$6,500.00, subject to unforeseen decreases or increases in litigation and other legal matters. Funds will be provided for in the 2023 Temporary Budget and in the Budget for the year 2023, when finally adopted, in the appropriation entitled Court #3-01-43-490-228.


MICHAEL J. BASCOM, CFO

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, does hereby authorize the Mayor and Borough Clerk to execute a professional service contract with **Susan L. Solda De Simone, Esq.** to serve as the Alternate Borough Prosecutor for one year commencing January 1, 2023 through December 31, 2023 pursuant to the rates and term set forth in the submitted proposal, a copy of which is maintained in the Borough Clerk’s office; and

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:

- 1. Susan L. De Simone, Esq.
- 2. Finance Manager
- 3. Court Administrator

Roll Call:	Bieber,	Booker,	Catalano,	Gorman,	Keeler,	Lamia
	Yes	Yes	Yes	Asbstein	Yes	Yes

RES. NO. 13-2023 Appointment of Public Defender: Michael J. Pappa, Esquire Rudnick, Addonizio, Pappa, & Casazza

Councilmember Booker introduced and offered the following Resolution for its adoption; seconded by Councilmember Catalano:

WHEREAS, pursuant to N.J.S.A. 2B:24-3 there exists a need to appoint a qualified individual to serve as Public Defender in the Borough of Sea Bright; and

WHEREAS, a request for proposals for Borough Public Defender was posted and advertised in the Asbury Park Press to be received on December 9, 2022; and,

WHEREAS, while the Local Public Contracts Law N.J.S.A. 40A:11-5 (1)(a) does not require competitive bidding for such professional services, the Borough nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

WHEREAS, two (2) proposals for Public Defender were received and evaluated by the Governing Body with due consider

WHEREAS, the proposal submitted by Rudnick, Addonizio, Pappa, & Casazza of Hazlet, New Jersey is being considered for the term of one year (January 1, 2023 - December 31, 2023) at the rate of \$300.00 per assignment; and

CERTIFICATION OF FUNDS

I, Michael J. Bascom, Chief Financial Officer, hereby certify that based on the amount of funds expended in the prior year for these services, it is estimated that the total 2023 appropriation for this contract will be \$3,000.00, said amount subject to unforeseen decreases or increases in litigation. Funds will be provided for in the 2023 Temporary Budget and in the Budget for the year 2023, when finally adopted, in the appropriation entitled Public Defender #3-01-43-495-111.


MICHAEL J. BASCOM, CFO

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, does hereby authorize the Mayor and Borough Clerk to execute a professional service contract with **Michael J. Pappa, Esq. of Rudnick, Addonizio, Pappa, & Casazza** to serve as Borough Public Defender for one year commencing January 1, 2023 through December 31, 2023 pursuant to the rates and term set forth in the submitted proposal, a copy of which is maintained in the Borough Clerk’s office; and

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:

- 1. Michael J. Pappa, Esq., Rudnick, Addonizio, Pappa & Casazza
- 2. Finance Manager
- 3. Court Administrator

Roll Call: Bieber, Booker, Catalano, Gorman, Keeler, Lamia
 Yes Yes Yes Abstain Yes Yes

RES. NO. 14-2023 Appointment of **Alternate Public Defender: Kevin C. Moriarty, Esquire**
The Moriarty Law Firm

Councilmember Bieber introduced and offered the following Resolution for its adoption; seconded by Councilmember Keeler:

WHEREAS, pursuant to N.J.S.A. 2B:24-3 there exists a need to appoint a qualified individual to serve as Alternate Public Defender in the Borough of Sea Bright to provide services that cannot be addressed by the Borough Public Defender; and

WHEREAS, a request for proposals for Alternate Public Defender was posted and advertised in the Asbury Park Press to be received on December 9, 2022; and,

WHEREAS, while the Local Public Contracts Law N.J.S.A. 40A:11-5 (1)(a) does not require competitive bidding for such professional services, the Borough nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

WHEREAS, two (2) proposals were received and evaluated by the Governing Body with due consideration as to qualifications, experience, compensation and other factors and criteria; and

WHEREAS, the proposal received from The Moriarty Law Firm of West Long Branch, New Jersey is being considered for the term of one year (January 1, 2023 - December 31, 2023) at the rate of \$300.00 per assignment; and

CERTIFICATION OF FUNDS

I, Michael J. Bascom, Chief Financial Officer, hereby certify that based on the amount of funds expended in the prior year for these services, it is estimated that the total 2023 appropriation for this contract will be \$3,000.00, said amount subject to unforeseen decreases or increases in litigation. Funds will be provided for in the 2023 Temporary Budget and in the Budget for the year 2023, when finally adopted, in the appropriation entitled Public Defender #3-01-43-495-111.



MICHAEL J. BASCOM, CFO

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, does hereby authorize the Mayor and Borough Clerk to execute a professional service contract with **Kevin C. Moriarty, Esq.** to serve as Alternate Public Defender for one year commencing January 1, 2023 through December 31, 2023 pursuant to the rates and term set forth in the submitted proposal, a copy of which is maintained in the Borough Clerk’s office; and

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:

- 1. Kevin C. Moriarty, Esq.
- 2. Finance Manager
- 3. Court Administrator

Roll Call: Bieber, Booker, Catalano, Gorman, Keeler, Lamia
 Yes Yes Yes Abstain Yes Yes

RES. NO. 15-2023 Appointment of **Bond Counsel: John Draikiwicz, Esquire,**
Gibbons. P.C.

Councilmember Booker introduced and offered the following Resolution for its adoption; seconded by Councilmember Catalano:

WHEREAS, there exists a need to appoint a qualified individual or firm to serve as Bond Counsel in the Borough of Sea Bright; and

WHEREAS, a request for proposals for Borough Bond Counsel was posted and advertised in the Asbury Park Press to be received on December 9, 2022; and,

WHEREAS, while the Local Public Contracts Law N.J.S.A. 40A:11-5 (1)(a) does not require competitive bidding for such professional services, the Borough nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

WHEREAS, three (3) proposals for Bond Counsel were received on December 9, 2022 and evaluated by the Governing Body with due consideration as to qualifications, experience, compensation and other factors and criteria; and

WHEREAS, the qualifying proposal submitted by Gibbons, P.C. of Newark, New Jersey is being considered for the term of one year (January 1, 2023 - December 31, 2023) at a rate not to exceed \$195 per hour; and

CERTIFICATION OF FUNDS:

I, Michael J. Bascom, Chief Financial Officer, hereby certify that based on the amount of funds expended in the prior year for these services, it is estimated that the total 2023 appropriation for this contract will be \$20,000.00, said amount subject to unforeseen decreases or increases in bond issues. Funds will be provided for in the 2023 Temporary Budget and in the Budget for the year 2023, when finally adopted, in the appropriation entitled Legal #3-01-20-155-000.


MICHAEL J. BASCOM, CFO

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, do hereby authorize the Mayor and Borough Clerk to execute a professional service contract with **JOHN DRAIKIWICZ, Esq. of the Law Firm of GIBBONS, P.C.** to serve as Bond Counsel for one year commencing January 1, 2023 through December 31, 2023 pursuant to the rates and terms set forth in the submitted proposal, a copy of which is maintained in the Borough Clerk’s office; and

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:

- 1. John Draikiwicz, Gibbons, P.C.
- 2. Finance Manager

Roll Call:	Bieber,	Booker,	Catalano,	Gorman,	Keeler,	Lamia
	Yes	Yes	Yes	Abstain	Yes	Yes

RES. NO. 16-2023 Appointment of **Labor Attorney: Bruce Padula, Esquire, Cleary, Giacobbe, Alfieri, Jacobs, LLC**

Councilmember Bieber introduced and offered the following Resolution for its adoption; seconded by Councilmember Booker:

WHEREAS, there exists a need to appoint a qualified individual/firm as Borough Labor Attorney in the Borough of Sea Bright; and

WHEREAS, a request for proposals for Borough Labor Attorney was posted and advertised in the Asbury Park Press to be received on December 9, 2022; and,

WHEREAS, while the Local Public Contracts Law N.J.S.A. 40A:11-5 (1)(a) does not require competitive bidding for such professional services, the Borough nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

WHEREAS, two (2) proposals for Borough Labor Attorney were received on December 9, 2022 and evaluated by the Governing Body with due consideration as to qualifications, experience, compensation and other factors and criteria; and

WHEREAS, the proposal received from Cleary, Giacobbe, Alfieri, Jacobs, LLC of Matawan, New Jersey is being considered for the term of one year (January 1, 2023 - December 31, 2023) at a rate not to exceed \$165.00 per hour; and

CERTIFICATION OF FUNDS:

I, Michael J. Bascom, Chief Financial Officer, hereby certify that based on the amount of funds expended in the prior year for these services, it is estimated that the total 2023 appropriation for this contract will be \$5,000.00, said amount subject to unforeseen decreases or increases in litigation and other labor matters. Funds will be provided for in the 2023 Temporary Budget and in the Budget for the year 2023, when finally adopted, in the appropriation entitled Legal #3-01-20-155-000.


MICHAEL J. BASCOM, CFO

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, do hereby authorize the Mayor and Borough Clerk to execute a professional service contract with **BRUCE W. PADULA of the Law Firm of CLEARY, GIACOBBE, ALFIERI, JACOBS, LLC** to serve as Labor Attorney for one year commencing January 1, 2023 through December 31, 2023 pursuant to the rates and terms set forth in the submitted proposal, a copy of which is maintained in the Borough Clerk’s office; and

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:

- 1. Bruce W. Padula, Cleary, Giacobbe, Alfieri, Jacobs, LLC
- 2. Finance Manager

Roll Call: Bieber, Booker, Catalano, Gorman, Keeler, Lamia
 Yes Yes Yes Abstain Yes Yes

RES. NO. 17-2023 Appointment of Tax Appeal Attorney: Salvatore Alfieri, Esquire Cleary, Giacobbe, Alfieri, Jacobs, LLC

Councilmember Keeler introduced and offered the following Resolution for its adoption; seconded by Councilmember Booker:

WHEREAS, there exists a need to appoint a qualified individual as Borough Tax Appeal Attorney in the Borough of Sea Bright; and

WHEREAS, while the Local Public Contracts Law N.J.S.A. 40A:11-5 (1)(a) does not require competitive bidding for this position, the Borough nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

WHEREAS, two (2) proposals for Borough Tax Appeal Attorney were received on December 9, 2022 and evaluated by the Governing Body with due consideration as to qualifications, experience, compensation and other factors and criteria; and

WHEREAS, the proposal received from Cleary, Giacobbe, Alfieri, Jacobs, LLC of Matawan, New Jersey is being considered for the term of one year (January 1, 2023 - December 31, 2023) at a rate not to exceed \$165.00 per hour; and

CERTIFICATION OF FUNDS

I, Michael J. Bascom, Chief Financial Officer, hereby certify that based on the amount of funds expended in the prior year for these services, it is estimated that the total 2023 appropriation for this contract will be \$5,000.00, said amount subject to unforeseen decreases or increases in litigation and other tax appeal matters. Funds will be provided for in the 2023 Temporary Budget and the Budget for the year 2023, when finally adopted, in the appropriation entitled Legal #3-01-20-155-000.



MICHAEL J. BASCOM, CFO

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, do hereby authorize the Mayor and Borough Clerk to execute a professional service contract with **SALVATORE ALFIERI, ESQ. of the Law Firm of CLEARY, GIACOBBE, ALFIERI, JACOBS, LLC** to serve as Borough Tax Appeal Attorney for one year commencing January 1, 2023 through December 31, 2023 pursuant to the rate provided in the proposal, a copy of which is maintained in the Borough Clerk’s office; and

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:

- 1. Salvatore Alfieri, Esq. Cleary, Giacobbe, Alfieri, Jacobs, LLC
- 2. Finance Manager

Roll Call: Bieber, Booker, Catalano, Gorman, Keeler, Lamia
 Yes Yes Yes Abstain Yes Yes

RES. NO. 18-2023 Appointment of Risk Manager: Brown and Brown, Metro, Inc. Broker/Consultant for the "Monmouth County Joint Insurance Fund"

Councilmember Booker offered the following resolution and moved its adoption; seconded by Councilmember Keeler:

WHEREAS, the Borough of Sea Bright is a member of the Monmouth County Joint Insurance Fund, a self-insurance pooling fund for municipalities that enables them to pool their resources to insure for property, liability, and workers compensation coverage); and

WHEREAS, the Bylaws of said Fund require that each Municipality appoint a Risk Manager Consultant to provide professional risk management consulting services; and

WHEREAS, while the Local Public Contracts Law N.J.S.A. 40A:11-5(m) does not require competitive bidding for such professional services, the Borough nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

WHEREAS, a request for proposals for Risk Management Consultant was posted and advertised in the Asbury Park Press to be received on December 9, 2022; and

WHEREAS, one (1) proposal was received on December 9, 2022 and evaluated by the Governing Body with due consideration as to qualifications, experience and other factors and criteria; and

WHEREAS, the proposal received from Brown & Brown Metro, LLC, Roseland, New Jersey is being considered for the term of one year (January 1, 2023 - December 31, 2023) to provide risk management insurance related services; and

WHEREAS, the Monmouth County Joint Insurance Fund will compensate the Risk Manager directly in an amount equal to six (6%) percent of the Borough’s annual assessment as promulgated by the Fund. For any insurance coverages authorized by the governing body to be placed outside the Fund, the Consultant shall receive as compensation the normal brokerage commissions paid by the insurance company.

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey does hereby authorize the Mayor and Borough Clerk to execute a one year contract (January 1, 2023 through January 1, 2024) with **Brown & Brown Metro, LLC** to serve as the Borough’s Risk Management Consultant; and

BE IT FURTHER RESOLVED, that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a copy of this resolution to the following:

- 1. Brown & Brown Metro, LLC
- 2. Monmouth County Joint Insurance Fund
- 3. Finance Manager

Roll Call:	Bieber,	Booker,	Catalano,	Gorman,	Keeler,	Lamia
	Yes	Yes	Yes	Abstain	Yes	Yes

RES. NO. 19-2023 Appointment of Flood Insurance Broker: E.F. Mason Agency

Councilmember Catalano offered the following resolution and moved its adoption; seconded by Councilmember Keeler:

WHEREAS, there exists a need in the Borough of Sea Bright to obtain a qualified individual/agency to broker flood insurance for all property owned by the Borough of Sea Bright; and

WHEREAS, a request for proposals for an insurance broker for flood insurance was posted and advertised in the Asbury Park Press to be received on December 9, 2022; and,

WHEREAS, while the Local Public Contracts Law N.J.S.A. 40A:11-5 (1)(a) does not require competitive bidding for such professional services, the Borough nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

WHEREAS, two (2) proposals were received on December 9, 2022 and evaluated by the Governing Body with due consideration as to qualifications, experience and other factors and criteria; and

WHEREAS, the proposal received from E.F. Mason Agency, Sea Bright, New Jersey is being considered for the term of one year (January 1, 2023 - December 31, 2023); and

WHEREAS, for any insurance coverages authorized by the governing body to be placed for flood insurance, the Broker shall receive as compensation the normal brokerage commissions paid by the insurance company.

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey does hereby authorize the Mayor and Borough Clerk to execute a professional service contract with **E.F. Mason Agency** to serve as the Insurance Broker for Flood Insurance for one year commencing January 1, 2023 through December 31, 2023 pursuant to the terms set forth in the submitted proposal, a copy of which is maintained in the Borough Clerk’s office; and

BE IT FURTHER RESOLVED, that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a copy of this resolution to the following:

- 1. E.F. Mason Agency
- 2. Finance Manager

Roll Call:	Bieber,	Booker,	Catalano,	Gorman,	Keeler,	Lamia
	Yes	Yes	Yes	Abstain	Yes	Yes

RES. NO. 20-2023 Appointment of **Wireless Communications Consultant: FSD Enterprises, LLC (Non-fair and Open Contract)**

Councilmember Booker introduced and offered the following Resolution for its adoption; seconded by Councilmember Catalano:

WHEREAS, the Borough of Sea Bright has a need to acquire consulting services from a wireless telecommunications consultant as a non-fair and open contract pursuant to the provision of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Borough Administrator has determined and certified in writing that the value of the acquisition may exceed \$17,500; and

WHEREAS, the anticipated term of this contract is one year (January 1, 2023 – December 31, 2023); and

WHEREAS, FSD Enterprises, LLC has set forth its proposed services in a written proposal dated January 23, 2020, a copy of which is available at the office of the Borough Clerk; and

WHEREAS, the proposed amount of the contract with FSD Enterprises, LLC includes a \$3,000.00 initial retainer, and thirty-five percent (35%) of the gross first year lease payment from each wireless telecommunications tenant secured through FSD Enterprises, LLC’s services; and

WHEREAS, FSD Enterprises, LLC has completed and submitted a Business Entity Disclosure Certification which certifies that FSD Enterprises, LLC has not made any reportable contributions to a political or candidate committee in the Borough of Sea Bright in the previous one year, and that the contract will prohibit FSD Enterprises, LLC from making any reportable contributions through the term of the contract, and

WHEREAS, the Borough Council has determined it is in the best interest of the Borough to retain FSD Enterprises, LLC as the Borough’s Wireless Telecommunications Consultant according to the terms and conditions as set forth in its proposal; and

CERTIFICATION OF FUNDS

I, Michael J. Bascom, Chief Financial Officer of the Borough of Sea Bright do hereby certify that funds are available in the appropriation entitled A/E Contractual Services #3-01-20-100-220 for the purpose stated herein:


MICHAEL J. BASCOM, CFO

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, does hereby authorize the Mayor and Borough Clerk to execute an agreement with FSD Enterprises, LLC, Red Bank, New Jersey, for one year commencing January 1, 2023 through December 31, 2023 to provide professional wireless telecommunications consulting services as described herein; and

BE IT FURTHER RESOLVED, a copy of this Resolution, Business Disclosure Entity Certification, Determination of Value and said contract shall be placed on file and available for inspection in the office of the Borough Clerk; and

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:

- 1. FSD Enterprises, LLC
- 2. Finance Manager

Roll Call:	Bieber,	Booker,	Catalano,	Gorman,	Keeler,	Lamia
	Yes	Yes	Yes	Abstain	Yes	Yes

RES. NO. 21-2023 Appointment of **Municipal Financial Advisor: NW Financial Group**

Councilmember Bieber introduced and offered for adoption the following Resolution; seconded by Councilmember Booker:

WHEREAS, there exists a need to appoint a qualified individual or firm to serve as Municipal Financial Advisor to provide professional financial advisory services related to the Borough’s financial operations; and

WHEREAS, a request for proposals for Municipal Financial Advisor was posted and advertised in the Asbury Park Press to be received on December 9, 2022; and,

WHEREAS, while the Local Public Contracts Law N.J.S.A. 40A:11-5 (1)(a) does not require competitive bidding for such professional services, the Borough nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

WHEREAS, three (3) proposals for Municipal Financial Advisor were received on December 9, 2022 and evaluated by the Governing Body with due consideration as to qualifications, experience, compensation and other factors and criteria; and

WHEREAS, the qualifying proposal submitted by NW Financial Group, LLC, Hoboken, New Jersey is being considered for the term of one year (January 1, 2023 - December 31, 2023); and

CERTIFICATION OF FUNDS:

I, Michael J. Bascom, Chief Financial Officer, hereby certify that based on the amount of funds expended in the prior year for these services, it is estimated that the total 2023 appropriation for this contract will not exceed \$1,500.00. Funds will be provided for in the 2023 Temporary Budget and in the Budget for the year 2023, when finally adopted, under the budget line-item No. 3-01-20-100-228.


MICHAEL J. BASCOM, CFO

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, do hereby authorize the Mayor and Borough Clerk to execute a professional service contract with **NW Financial Group, LLC** to serve as Municipal Financial Advisor for one year commencing January 1, 2023 through December 31, 2023 pursuant to the rates and terms set forth in the submitted proposal, a copy of which is maintained in the Borough Clerk’s office; and

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized to advertise this award of contract according to law in the local newspaper and is further authorized to forward a certified copy of this resolution to the following:

- 1. Chief Financial Officer
- 2. Finance Manager
- 3. NW Financial Group, LLC

Roll Call: Bieber, Booker, Catalano, Gorman, Keeler, Lamia
Yes Yes Yes Abstain Yes Yes

RES. NO. 22-2023 Appointment of **Borough Grant Writer(s): Millennium Strategies and Kelsey Howard, Colliers Engineering & Design, Inc.**

Councilmember Booker offered the following resolution and moved its adoption; seconded by Councilmember Keeler:

WHEREAS, there exists a need to obtain a qualified grant writing consultant in the Borough of Sea Bright; and

WHEREAS, a request for proposals for grant writing consultant was posted and advertised in the Asbury Park Press to be received on December 9, 2022; and,

WHEREAS, while the Local Public Contracts Law N.J.S.A. 40A:11-5 (1)(a) does not require competitive bidding for such professional services, the Borough nevertheless advertised pursuant to the fair and open process (N.J.S.A. 19:44A-20.5); and

WHEREAS, two (2) proposals were received on December 9, 2022 from: 1) Colliers Engineering & Design, Inc. of Red Bank, NJ - \$170/hour for grant writing, and 2) Millennium Strategies of Morristown, NJ - \$650/month for grant services and \$130/hour for grant writing; and

WHEREAS, the Governing Body with due consideration as to qualifications, experience and other factors and criteria has determined that appointing two grant writing consultants to utilize on a case-by-case basis based on expertise and availability, would best serve the Borough; and

CERTIFICATION OF FUNDS

I, Michael J. Bascom, Chief Financial Officer of the Borough of Sea Bright do hereby certify that funds are available in Engineer #3-01-21-165-000 for the purpose stated herein:


MICHAEL J. BASCOM, CFO

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey does hereby authorize the Mayor and Borough Clerk to execute professional service contracts with **Colliers Engineering & Design, Inc. and Millennium Strategies** to serve as Borough Grant Writing Consultants for one year commencing January 1, 2023 through December 31, 2023 pursuant to the terms set forth in the submitted proposals, copies of which are maintained in the Borough Clerk’s office; and

BE IT FURTHER RESOLVED, that the Borough Clerk is hereby authorized to advertise these contract awards according to law in the local newspaper and is further authorized to forward a copy of this resolution to the following:

- 1. Kelsey Howard, Colliers Engineering & Design, Inc.
- 2. Millennium Strategies
- 3. Finance Manager

Roll Call: Bieber, Booker, Catalano, Gorman, Keeler, Lamia
Yes Yes Yes Abstain Yes Yes

11. **CONSENT AGENDA:**

Motion: Booker

Second: Bieber

Roll Call:	Bieber,	Booker,	Catalano,	Gorman,	Keeler,	Lamia
	Yes	Yes	Yes	Abstain	Yes	Yes

A Certification of Funds supports any items requiring expenditure; any items requiring discussion will be removed from the Consent Agenda:

Res. No. 23-2023 2023 BOROUGH COUNCIL MEETING SCHEDULE

Councilmember Booker introduced and offered for adoption the following Resolution; seconded by Councilmember Bieber:

WHEREAS, in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975, it is necessary for the Borough Council of the Borough of Sea Bright to post and maintain a schedule of meetings of the Borough Council that will be held during the year 2023; and

WHEREAS, the following meetings will be held by the Borough Council of the Borough of Sea Bright for the year 2023:

- 1. Workshop Meetings - begin at 8:30 a.m. or as otherwise noticed
- 2. Regular Meetings - begin at 7:00 p.m. or as otherwise noticed
- 3. Special Meetings - as needed and noticed according to the requirements of the Open Public Meetings Act.

WHEREAS, it is the desire of the Governing Body to adjourn their Regular Meetings, both Public and Executive Sessions, no later than 9:30 p.m., and

WHEREAS, it is also established that the deadline for all agenda items for Regular Meetings shall be the Friday prior to the meeting date no later than 12:00 p.m.

NOW THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Sea Bright that the 2023 Meeting Schedule, as noted below, for the Borough Council is hereby approved and the Borough Clerk is hereby authorized to:

- 1. Post the Schedule of Meetings, as required by law
- 2. Post the schedule of Meetings on the Borough's Website
- 3. Notify the Asbury Park Press, Two River Times, The Link and The Hub of the schedule of meetings, as approved

BE IT FURTHER RESOLVED, that a copy of this Resolution be forwarded to the following:

- 1. Governing Body
- 2. All Borough Employees

Roll Call:	Bieber,	Booker,	Catalano,	Gorman,	Keeler,	Lamia
	Yes	Yes	Yes	Abstain	Yes	Yes

Res. No. 24-2023 APPOINTING MAYOR BRIAN KELLY AS COMMUNITY DEVELOPMENT BLOCK GRANT REPRESENTATIVE and WILLIAM J. KEELER, AS THE ALTERNATE REPRESENTATIVE

Councilmember Booker introduced and offered the following resolution for its adoption; seconded by Councilmember Bieber:

WHEREAS, there exists a need for the appointment of a 2023 **Community Development Block Grant Representative** for the Borough of Sea Bright, County of Monmouth, State of New Jersey; and,

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, that **Mayor Brian P. Kelly** is appointed **Community Development Block Grant Representative** and **William J. Keeler** is appointed **Alternate Representative** for the year 2023.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following:

- 1. Monmouth County Community Development

Roll Call:	Bieber,	Booker,	Catalano,	Gorman,	Keeler,	Lamia
	Yes	Yes	Yes	Abstain	Yes	Yes

Res. No. 25-2023 APPOINTMENTS TO THE BOROUGH'S SPECIAL EVENTS COMMITTEE

Councilmember Booker introduced and offered for adoption the following resolution; seconded by Councilmember Bieber:

WHEREAS, § 179-3 of Chapter 179 of the Borough’s General Code empowers the Mayor to appoint (1) an owner of a business located in the Borough of Sea Bright and (2) a resident of the Borough of Sea Bright, neither of whom may be an official of or in the full-time employ of the municipality, to the Borough’s Special Events Committee; and

WHEREAS, the Mayor has chosen to appoint **MELISSA D’ANNA** as the aforesaid business representative and **SUSANA MARKSON** as the aforesaid residential representative on the Borough’s Special Events Committee for 2023; and

WHEREAS, § 179-3-4 of Chapter 179 of the Borough’s General Code empowers the Borough Council to choose from its membership a representative and an alternate representative to serve on the Borough’s Special Events Committee; and

WHEREAS, the Borough Council wish to appoint **HEATHER GORMAN** as its regular representative and **JOHN M. LAMIA, JR.** as its alternate representative for 2023; and

WHEREAS, all of the above named individuals require the approval of the Borough Council in order to be made official;

NOW THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, that the above-named individuals be and are hereby appointed as members of the Borough’s Special Events Committee in the capacities stated for a one year (January 1, 2023 – December 31, 2023) term; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following:

- 1. Melissa D’Anna
- 2. Susana Markson
- 3. Heather Gorman
- 4. John M. Lamia, Jr.
- 5. Candace Mitchell, Secretary of the Special Events Committee

Roll Call:	Bieber,	Booker,	Catalano,	Gorman,	Keeler,	Lamia
	Yes	Yes	Yes	Abstain	Yes	Yes

Res. No. 26-2023 DESIGNATING PUBLIC AGENCY COMPLIANCE OFFICER BOROUGH OF SEA BRIGHT JOSEPH L. VERRUNI

Councilmember Booker introduced and offered for adoption the following Resolution; seconded by Councilmember Bieber:

WHEREAS, N.J.A.C. 17:27-3.5 requires that each public agency designate an individual to serve as its Public Agency Compliance Officer; and

WHEREAS, the Compliance Officer serves as the liaison between the New Jersey Division of Contract Compliance and Equal Employment Opportunity; and

WHEREAS, the Public Agency Compliance Officer is responsible for administering contracting procedures pertaining to equal employment opportunity and has the authority to recommend changes to effectively support the implementation of the statute and its regulations; and

WHEREAS, the Borough Council wishes to comply with the requirements of N.J.A.C. 17:27-3.5.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey that the Borough Administrator, Joseph L. Verruni is hereby designated as the Borough’s Public Agency Compliance Officer for the calendar year 2023; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution will be forwarded to the New Jersey Division of Contract Compliance and Equal Opportunity as required by Statute.

Roll Call:	Bieber,	Booker,	Catalano,	Gorman,	Keeler,	Lamia
	Yes	Yes	Yes	Abstain	Yes	Yes

Res. No. 27-2022 APPOINT REPRESENTATIVE(S) TO THE MONMOUTH COUNTY REGIONAL BOARD OF HEALTH COMMISSION NO. 1

Councilmember Booker introduced and offered the following resolution for approval; seconded by Councilmember Bieber:

WHEREAS, in accordance with N.J.S.A. 26:3A2-1 et seq, the Borough of Sea Bright entered into a public health program agreement with the Monmouth County Regional Health Commission No. 1. effective September 1, 2011; and

WHEREAS, the Borough Council appointed Paul Roman to serve as the Borough’s Monmouth County Regional Health Commission No. 1’s Representative for a term expiring on December 31, 2022; and

WHEREAS, the Borough Council wishes to re-appoint Mr. Roman to continue serving as the Borough’s representative for the 2023 calendar year; and

WHEREAS, Kevin Morey, Captain of the Sea Bright EMS Squad, has agreed to serve as the Borough’s alternate representative for the 2023 calendar year.

NOW, THEREFORE, BE IT RESOLVED, that the Borough Council of the Borough Sea Bright, County of Monmouth, State of New Jersey does hereby re-appoint Paul Roman to serve as the Borough’s Representative on the Monmouth County Regional Health Commission No. 1, for the 2023 calendar year and do hereby appoint Kevin Morey to serve as the Alternate Representative; and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the following:

- 1. Finance Manager
- 2. Monmouth County Regional Health Commission No. 1
- 3. Paul Roman
- 4. Kevin Morey

Roll Call: Bieber, Booker, Catalano, Gorman, Keeler, Lamia
 Yes Yes Yes Abstain Yes Yes

Res. No. 28-2022 APPOINT MUNICIPAL EMERGENCY MANAGEMENT COORDINATOR

Councilmember Booker introduced and offered for adoption the following Resolution; seconded by Councilmember Bieber:

WHEREAS, the State of New Jersey Office of Emergency Management requires each municipality to appoint an "Emergency Management Coordinator", and

WHEREAS, the Municipal Emergency Management Coordinator, Office of Emergency Management for the Borough of Sea Bright shall serve a term of three years and receive a \$3,000 salary, and

WHEREAS, the Municipal Emergency Management Coordinator is responsible for the planning, activating, coordinating and the conduct of Emergency Management operations with the municipality; and

WHEREAS, it is the intention of the Borough Council of the Borough of Sea Bright to comply with the requirements set forth under the provision of N.J.S.A. App.A:9-40.1 of the State Disaster Control Act; and

WHEREAS, the Borough Council wishes to appoint Mayor Brian P. Kelly as the Municipal Emergency Management Coordinator for a three (3) year term commencing January 1, 2023 through December 31, 2025; and

CERTIFICATION OF FUNDS:

I, Michael J. Bascom, Chief Financial Officer, hereby certify that funds will be provided for in the 2023 Temporary Budget and in the Budget for the year 2023, when finally adopted, in the appropriation entitled Office of Emergency Management S/W #3-01-25-252-1-000.



MICHAEL J. BASCOM, CFO

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Sea Bright in the County of Monmouth, State of New Jersey does hereby appoint Mayor Brian P. Kelly as the "Municipal Emergency Management Coordinator" to serve a term of three (3) years, January 1, 2023 through December 31, 2025; and

BE IT RESOLVED that the Borough Clerk is hereby authorized to forward a certified copy of this resolution to the following:

- 1. Monmouth County Sheriff’s Office of Emergency Management
- 2. Borough of Sea Bright Office of Emergency Management
- 3. Chief of Police
- 4. Finance Manager

Roll Call: Bieber, Booker, Catalano, Gorman, Keeler, Lamia
 Yes Yes Yes Abstain Yes Yes

Res. No. 29-2022 APPOINTMENT OF DEPUTY EMERGENCY MANAGEMENT COORDINATORS

Councilmember Booker introduced and offered for adoption the following Resolution; seconded by Councilmember Bieber:

WHEREAS, the State of New Jersey Office of Emergency Management requires each municipality to appoint an "Emergency Management Coordinator", and

WHEREAS, pursuant to Directive No. 102 issued by the New Jersey State Office of Emergency Management, the Municipal Emergency Management Coordinator shall appoint one or more Deputy Emergency Management Coordinators with the approval of the Mayor; and

WHEREAS, the Borough Emergency Management Coordinator wishes to appoint the following two individuals to serve as Deputy Emergency Management Coordinators for three-year terms commencing January 1, 2023 through December 31, 2025:

Daniel Drogin
Ryan B. Murphy

WHEREAS, Mayor Brian P. Kelly has considered and approves of the above appointments.

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Sea Bright in the County of Monmouth, State of New Jersey does hereby approve the appointments of Daniel Drogin and Ryan B. Murphy to serve as Deputy Emergency Management Coordinators for a term of three (3) years, January 1, 2023 through December 31, 2025; and

BE IT RESOLVED that the Borough Clerk is hereby authorized to forward a certified copy of this resolution to the following:

- 1. Monmouth County Sheriff’s Office of Emergency Management
- 2. Borough of Sea Bright Office of Emergency Management
- 3. Chief of Police
- 4. Finance Manager
- 5. Appointees

Roll Call: Bieber, Booker, Catalano, Gorman, Keeler, Lamia
 Yes Yes Yes Abstain Yes Yes

Res. No. 30-2023 OFFICIAL NEWSPAPERS

Councilmember Booker introduced and offered the following Resolution for its adoption; seconded by Councilmember Bieber:

WHEREAS, N.J.S.A. 10:4-18 authorizes a municipality to designate an official Newspaper for the Borough of Sea Bright; and

WHEREAS, "Official Newspaper" means paid, published and circulated in the Municipality - if there is no such newspaper, then at least one published in the County in which the municipality is located and said newspaper is circulated;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Sea Bright, in the County of Monmouth, State of New Jersey that the following newspapers be and are hereby designated as the "official newspapers" in the Borough of Sea Bright for the year 2023 in which any and all legal notices of the Borough are authorized to be published:

- **ASBURY PARK PRESS**
- **THE ATLANTIC HUB**
- **THE LINK**
- **TWO RIVER TIMES**
- **STAR LEDGER**

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following:

- 1. Asbury Park Press
- 2. The Atlantic Hub
- 3. The Link
- 4. Two River Times
- 5. Star Ledger

Roll Call: Bieber, Booker, Catalano, Gorman, Keeler, Lamia
 Yes Yes Yes Abstain Yes Yes

Res. No. 31-2022 APPOINTMENT OF REGISTRARS OF VITAL STATISTICS

Councilmember Booker introduced and offered for adoption the following Resolution; seconded by Councilmember Bieber:

WHEREAS, the Mayor and Borough Council of the Borough of Sea Bright hereby authorize the following appointments to the Office of Vital Statistics for the Borough of Sea Bright for three-year terms, as per N.J.S.A. 26:8-13, commencing January 1, 2023 through December 31, 2025:

- Borough Registrar, Candace B. Mitchell
- Deputy Registrar, Michelle Ketcham
- Alternate Deputy Registrar, Karen DiBerardino
- Alternate Deputy Registrar, Christine Pfeiffer

NOW, THEREFORE, BE IT RESOLVED the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, does hereby authorize the above appointments and the Borough Clerk to forward one (1) certified copy of this resolution with a copy of each oath of office to the following:

1. New Jersey Department of Health
Office of the Registrar of Vital Statistics
PO Box 370, Trenton NJ 08625-0370

Roll Call: Bieber, Booker, Catalano, Gorman, Keeler, Lamia
 Yes Yes Yes Abstain Yes Yes

Res. No. 32-2023 OFFICIAL DEPOSITORIES

Councilmember Booker introduced and offered the following Resolution for its adoption; seconded by Councilmember Bieber:

WHEREAS, N.J.S.A. 40A:5-14 mandates that the governing body of a municipal corporation shall, by resolution passed by a majority vote of the full membership thereof, designate as a depository for its monies, a bank or trust company having its place of business in the State, and organized under the laws of the United States or this State:

WHEREAS, on the 7th day of January 2023, by the Mayor and Council of the Borough of Sea Bright, County of Monmouth, New Jersey, that:

1. Valley National Bank
2. New Jersey Cash Management Fund
3. TD Bank
4. Bank of New York
5. US Bank
6. JP Morgan Chase

be, and hereby are, designated as depositories for the Borough of Sea Bright for the year 2023. Prior to the deposit of any municipal funds in the above-mentioned depositories, the bank shall file with the Chief Financial Officer a statement indicating that the bank is covered under the Government Units Deposit Protection Act (R.S. 17:9-41).

NOW, THEREFORE, BE IT RESOLVED, that the aforesaid banks are hereby authorized and directed to honor checks drawn upon the Borough funds signed by the Chief Financial Officer, Mayor, Tax Collector, Finance Manager and Borough Clerk, with the exception of:

- **Municipal Court Account**
Court Administrator, Deputy Court Administrator, or Municipal Judge, as authorized signatories.
- **Bail Account**
Court Administrator, Deputy Court Administrator or Municipal Judge, as authorized signatories.
- **Law Enforcement MAC Account**
Chief Brett Friedman and Sergeant Charles Murphy, Jr. as authorized signatories.
- **Health Insurance Fund**
Designated Benemax signatories.
- **Redemption Account**
Tax Collector, Finance Manager, Clerk as authorized signatories.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the Fiscal Officer, Police Chief and Court Clerk.

Roll Call: Bieber, Booker, Catalano, Gorman, Keeler, Lamia
 Yes Yes Yes Abstain Yes Yes

Res. No. 33-2023 INTEREST ON DELINQUENT TAXES, SEWER AND OTHER MUNICIPAL CHARGES

Councilmember Booker introduced and offered the following resolution for its adoption; seconded by Councilmember Bieber:

WHEREAS, N.J.S.A. 54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for non payment of taxes, sewer and other municipal charges or assessments subject to any abatement or discount for the late payment of taxes, sewer and municipal charges as provided by law; and

WHEREAS, the Borough Council finds it appropriate and necessary to establish interest rates for delinquent tax and assessment payments within the provisions of the aforesaid statute.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, as follows:

- 1. The Tax/Sewer Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of taxes, sewer and other municipal charges becoming delinquent after the due date and 18% per annum on any amount of taxes, sewer and other municipal charges in excess of \$1,500.00 becoming delinquent after the due date and if a delinquency is in excess of \$10,000.00 and remains in arrears beyond December 31st, an additional penalty of 6% shall be charged against the delinquency.
- 2. Effective January 1, 2023, there will be a ten (10) day grace period of quarterly tax/sewer payments made by cash, check or money order.
- 3. Any payments not made in accordance with paragraph two, shall be charged interest from the due date as set forth in paragraph one of this Resolution.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following:

- 1. Tax Collector
- 2. Borough Attorney
- 3. Borough Auditor

Roll Call:	Bieber,	Booker,	Catalano,	Gorman,	Keeler,	Lamia
	Yes	Yes	Yes	Abstain	Yes	Yes

Res. No. 34-2023 ANNUAL FEE SCHEDULES

Councilmember Booker introduced and offered the following Resolution for adoption; seconded by Councilmember Bieber:

WHEREAS, the Borough Council had established the "Code of the Borough of Sea Bright, 1998" to annually renew all fee schedules by resolution as referenced in each Chapter; and

WHEREAS, the Borough Council wish to approve the following fee schedules for the year 2023 as referenced below:

SECTION I
CHAPTER 3 ADMINISTRATIVE CODE
Section 3-9 Fees for extraordinary requests

- Fees:**
- **Copies (OPRA)**
 - Letter size pages \$ 0.05
 - Legal size pages \$ 0.07
 - Ledger \$ 0.10
 - Other materials (CD, DVD, etc) \$ 3.00
 - **Delivery:** Delivery / postage fees additional depending upon delivery type
 - **Extras:** Special service charge may be applied for a administrative and postage fees, if applicable
 - **Deposit:** If request exceeds \$5.00 to reproduce.

SECTION II
CHAPTER 170 – "Sewers"
ARTICLE II: Rates and Charges

Section 170-11B(5) There shall be an annual fee for the administration and enforcement of the sewer deduct program set by resolution by the Borough Council.

ANNUAL FEE: \$100.00

SECTION III
CHAPTER 172 – “Sidewalk Cafes and Restaurants”

Section 172-3. Licensing Fees: The annual fee for the operation of a sidewalk café shall be set by resolution by the Borough Council.

<u>Number of Seats</u>	<u>Fee</u>
1-8	\$100.00
9-16	\$200.00
17+	\$500.00

SECTION IV
CHAPTER 178 - “Solid Waste”

ARTICLE II “Recycling”, 178.6 Enumerations of Mandatory Recyclables,
Section H. “Appliance and White Goods Collection”
Subsection (2)(b):

Prior to placing any appliance at the curbside offer collection, the owner, tenant or resident of the promises shall complete a form provided by the Recycling Coordinator and pay a permit fee in order to obtain a removal permit.

COLLECTION FEE: \$25.00

SECTION V
CHAPTER 179 - "Special Events"

Section 179-2D. There shall be a fee for the filing of any permit application, said fee to be set by the Borough Council on an annual basis.

Application Fee \$25.00

SECTION VI
CHAPTER 201 - “VEHICLES AND TRAFFIC”
ARTICLE I - Traffic and Parking
Section 201-8.B - Pay-to-park areas.

Parking of vehicles in municipally regulated pay-to-park areas shall be permitted at such rates for paid parking as set forth in rules and regulations adopted by resolution of the Mayor and Council.

- Pay to Park: May 15 – September 15 **\$ 2.00/per hour**
9 AM – 9 PM

SECTION VII
LIBRARY

	FEES
Annual Non-resident Member	\$ 35.00
Copies	\$ 0.10 per page
Fax	\$ 1.00 plus \$ 0.10 per page

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, that the above fees for the year 2023 are hereby approved effective immediately.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following:

1. Administrative Assistant
2. Public Works Department
3. Library

Roll Call: Bieber, Booker, Catalano, Gorman, Keeler, Lamia
Yes Yes Yes Abstain Yes Yes

Res. No. 35-2023 POLICE SPECIAL DUTY RATES FOR 2023

Councilmember Booker introduced and offered the following Resolution for its adoption; seconded by Councilmember Bieber:

WHEREAS, Chapter 39 of the General Code of the Borough of Sea Bright entitled Police Department, Article III, Special Duty Assignments that requires the charges for such service be set forth annually in a resolution adopted by the governing body, and

WHEREAS, various businesses working within the Borough of Sea Bright from time to time make requests for assistance from members of the municipal police department to perform special duty assignment services; and

WHEREAS, it is deemed to be in the interest of safety that personnel specially trained to undertake these activities be used in the performance of these duties; and

WHEREAS, work performed is to be considered a “special duty assignment from independent contractors” and as such is exempt from Fair Labor Standards Act; and

WHEREAS, the Chief of Police has recommended that the hourly rates (minimum of four (4) hours) as follows:

39-17. Payments for services.

Assignment	Salary	Insurance/Admin	Total
Construction Work	\$85.00	\$15.00	\$100.00
Security Work	\$85.00	\$15.00	\$100.00
Sporting Events	\$85.00	\$15.00	\$100.00
Enhanced Local Business Patrols	\$15.00	\$ 5.00	\$20.00

IN ADDITION to the hourly rates above to be charged, when the Chief of Police deems that it is in the best interest of police officers assigned to construction work, the interest of the Borough and the construction workers, that police officers assigned to special duty utilize a marked police car or police equipment, an additional charge to be paid for utilization of said police vehicle or equipment shall be at the rate of \$10.00 per hour (minimum of four (4) hours); and

WHEREAS, such assignments are to be approved through the Chief of Police.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, that the Chief of Police is hereby authorized to enter in to agreements providing for special duty assignments for which the municipality shall be compensated at the rates herein above mentioned; and

BE IT FURTHER RESOLVED, that the rate and authority given by virtue of this resolution may be amended or revoked at any time by the Governing Body.

BE IT FURTHER BE RESOLVED, that any and all municipal officials required to take any and all action as a result of the adoption of this resolution are hereby empowered to do so.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following:

1. Police Department
2. Finance Manager

Roll Call: Bieber, Booker, Catalano, Gorman, Keeler, Lamia
 Yes Yes Yes Abstain Yes Yes

Res. No. 36-2023 PETTY CASH FUNDS and CHANGE FUNDS

Councilmember Booker introduced and offered the following Resolution for its adoption; seconded by Councilmember Bieber:

WHEREAS, the New Jersey Division of Local Government Services pursuant to N.J.S.A. 40A:5-21 has established rules governing the issuance of **Petty Cash Funds**.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, that application be made to the Director, Division of Local Government Services, for approval to maintain the following **Petty Cash Funds** for the year 2023 for the following department in the following amount:

Finance Department:
 Petty Cash \$ 100.00

BE IT FURTHER RESOLVED that the following **change funds** be maintained in the Borough of Sea Bright:

Police Department	\$ 25.00
Library	\$ 25.00
Office of the Municipal Clerk	\$ 100.00
Tax and Sewer Collector	\$ 250.00
Municipal Court Administrator	\$ 100.00
Recreation/Public Event Change Fund (seasonal)	\$ 2,000.00
Beach (May – September)	\$ 6,000.00

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following:

- 1. Finance Manager
- 2. Director, Local Government Services

Roll Call: Bieber, Booker, Catalano, Gorman, Keeler, Lamia
 Yes Yes Yes Abstain Yes Yes

Res. No. 37-2023 2023 CASH MANAGEMENT PLAN

Councilmember Booker introduced and offered the following Resolution for its adoption; seconded by Councilmember Bieber:

WHEREAS, the Director of the Division of Local Government Services requires the annual adoption of a Cash Management Plan pursuant to guidelines in N.J.S.A. 40A:5-14; and

NOW, THEREFORE, BE IT RESOLVED, that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, approve and adopt the 2023 Cash Management Plan; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the following:

- 1. Chief Financial Officer
- 2. Borough Auditor
- 3. Fiscal Officer

Roll Call: Bieber, Booker, Catalano, Gorman, Keeler, Lamia
 Yes Yes Yes Abstain Yes Yes

Res. No. 38-2023 ADOPT THE REGULATIONS OF PL 2016, CH 29 – ELECTRONIC FUNDS TRANSFER AND VENDOR CERTIFICATIONS (N.J.A.C 5:30-PA.6)

Councilmember Booker introduced and offered the following resolution for its adoption; seconded by Councilmember Bieber:

WHEREAS, on August 18, 2016, the State of New Jersey legislature adopted PL 2016, Ch. 29 which would allow local units to 1) utilize standard electronic funds transfer technologies and 2) greater flexibility on when to require a vendor certification prior to paying claims; and

WHEREAS, the Local Finance Board adopted the rules and regulations that the local units must adhere to in order to enact the provisions of the law; and

WHEREAS, N.J.A.C. 5:30-9A.6 and 5:31-4.1 allows for greater flexibility for local units when implementing the claimant certification requirement set forth in N.J.S.A. 40A:5-16(a); and

WHEREAS, the Chief Financial Officer has determined that the following circumstances be applied with respect to this act:

Vendor Signature Required (stamp, fax electronic or wet is acceptable)	Vendor Signature not Required (rule language)
Employee Reimbursements	Vendors who are paid through EFT technologies
Transactions above the dollar amount of \$1,000	Vendors who do not provide certifications as part of the normal course of business
Any situation deemed necessary by the CFO or his designee	Debt Service
	Non-Municipal Taxes
	Utilities regulated by tariff

NOW, THEREFORE BE IT RESOLVED by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey that the above vendor claimant circumstances recommended by the Chief Financial Officer be enacted effective January 1, 2023; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following:

- 1. Fiscal Officer
- 2. Finance Manager

Roll Call: Bieber, Booker, Catalano, Gorman, Keeler, Lamia
 Yes Yes Yes Abstain Yes Yes

Res. No. 39-2023 TEMPORARY BUDGET APPROPRIATIONS

Councilmember Booker introduced and offered for adoption the following resolution; seconded by Councilmember Bieber:

WHEREAS, in the normal operation of the Borough of Sea Bright it is necessary for the making of contracts, commitments and payments prior to the adoption of the regular budget; and

WHEREAS, N.J.S. 40A:4-19 of the State of New Jersey provides the Governing Body of any municipality may make temporary appropriations to provide for any contracts, commitments or payments to be made between the beginning of the budget year and adoption of the final budget; and

WHEREAS, the total amount of the appropriations attached hereto and made a part thereof in the amount of **\$1,399,005 (Current Fund), \$169,400 (Sewer Utility) and \$217,900 (Beach Utility)** do not exceed twenty-six and one-quarter (26.25) percent of the Local Budget Appropriations of the Borough of Sea Bright for the year 2022 exclusive of any appropriations made for Debt Service, Capital Improvement Fund, and Public Assistance; and

Attached hereto: 2023 Temporary Budget Annexed Schedules

NOW, THEREFORE IT RESOLVED by the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey that the attached Temporary Budget for the year 2023 be adopted; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the following:

- 1. Director of Finance
- 2. Borough Auditor

Roll Call: Bieber, Booker, Catalano, Gorman, Keeler, Lamia
 Yes Yes Yes Abstain Yes Yes

**BOROUGH OF SEA BRIGHT
 CURRENT FUND - TEMPORARY BUDGET
 JANUARY 7, 2023**

		<u>TEMPORARY BUDGET</u>
ADMIN	S&W	\$ 32,300.00
ADMIN	O/E	21,500.00
CLERK	S&W	35,400.00
CLERK	O/E	1,800.00
FINANCE	S&W	14,600.00
FINANCE	O/E	3,900.00
AUDIT SERVICE	O/E	7,800.00
COMPUTERIZED INFORMATION SYSTEMS	O/E	13,125.00
TAX COLLECTOR	S&W	17,050.00
TAX COLLECTOR	O/E	2,500.00
TAX ASSESSOR	S&W	8,000.00
TAX ASSESSOR	O/E	2,350.00
LEGAL	O/E	40,000.00
ENGINEERING	O/E	17,000.00
PLANNING BOARD	S&W	15,000.00
PLANNING BOARD	O/E	12,000.00
CODE ENFORCEMENT	S&W	43,000.00
CODE ENFORCEMENT	O/E	2,800.00
FIRE MARSHALL	S&W	3,200.00
FIRE MARSHALL	O/E	250.00
LIABILITY INSURANCE	O/E	20,000.00
WORKMAN'S COMPENSATION INSURANCE	O/E	22,000.00
EMPLOYEE HEALTH INSURANCE	O/E	167,000.00
HEALTH INSURANCE WAIVER	S&W	625.00
UNEMPLOYMENT INSURANCE	O/E	1,300.00
POLICE	S&W	350,000.00
POLICE	O/E	54,000.00
PARKING	O/E	34,000.00
EMERGENCY MANAGEMENT	S&W	945.00
EMERGENCY MANAGEMENT	O/E	2,800.00
VOLUNTEER FIRE	O/E	21,000.00
FIRE HYDRANT RENTAL	O/E	8,600.00
STREETS AND ROADS	S&W	64,300.00
STREETS AND ROADS	O/E	30,100.00
SOLID WASTE	O/E	68,250.00

BUILDINGS AND GROUNDS	S&W	2,100.00
BUILDINGS AND GROUNDS	O/E	32,500.00
BEAUTIFICATION OF BORO	O/E	250.00
HEALTH DEPARTMENT	O/E	16,600.00
ANIMAL CONTROL	O/E	1,900.00
PARKS & RECREATION	S&W	1,550.00
PARKS & RECREATION	O/E	6,300.00
CELEBRATION OF PUBLIC EVENTS	O/E	650.00
LIBRARY	S&W	10,500.00
LIBRARY	O/E	2,100.00
ELECTRIC	O/E	11,300.00
STREET LIGHTING	O/E	10,500.00
TELEPHONE	O/E	6,600.00
WATER	O/E	2,700.00
NATURAL GAS	O/E	6,600.00
GASOLINE	O/E	26,250.00
LANDFILL	O/E	31,000.00
RECYCLING TAX	O/E	1,300.00
FICA	O/E	30,200.00
DCRP	O/E	260.00
INTERLOCAL - C/O FIRE MARSHALL VEH.	O/E	315.00
INTERLOCAL - 911	O/E	22,700.00
INTERLOCAL - MUNICIPAL COURT	O/E	20,475.00
INTERLOCAL - HOLMDEL TOWNSHIP	O/E	5,800.00
MUNICIPAL COURT	S&W	6,800.00
MUNICIPAL COURT	O/E	3,000.00
PUBLIC DEFENDER	O/E	260.00
		<hr/>
TOTAL CURRENT FUND	\$	<u>1,399,005.00</u>

**BOROUGH OF SEA BRIGHT
SEWER OPERATING FUND - TEMPORARY BUDGET
JANUARY 7, 2023**

		TEMPORARY BUDGET
SEWER	S&W	\$ 46,000.00
SEWER	O/E	47,500.00
TWO RIVER WATER RECLAMATION	O/E	73,500.00
FICA	O/E	<u>2,400.00</u>
TOTAL SEWER OPERATING		\$ <u>169,400.00</u>

**BOROUGH OF SEA BRIGHT
BEACH OPERATING FUND - TEMPORARY BUDGET
JANUARY 7, 2023**

		TEMPORARY BUDGET
BEACH	S&W	\$ 126,000.00
BEACH	O/E	78,500.00
DUNE MAINTENANCE	O/E	2,600.00
JUNIOR LIFEGUARD	O/E	3,400.00
FICA	O/E	<u>7,400.00</u>
TOTAL BEACH OPERATING		\$ <u>217,900.00</u>

**12. APPROVAL OF BOROUGH EMPLOYEES/APPOINTMENTS FOR 2023:
Chapter 3. Administrative Code §3-5. (B.) Mayor Appointments with
Council Confirmation (Salaries set by Ordinance)**

Motion: Bieber

Second: Booker

Roll Call: Bieber, Booker, Catalano, Gorman, Keeler, Lamia
Yes Yes Yes Abstain Yes Yes

The following Employees/Appointments are presented for the year 2023:

- **BOROUGH CLERK** Christine Pfeiffer
- **BOROUGH DEPUTY CLERK** Michelle Ketcham
- **PLANNING BOARD SECRETARY/SPECIAL EVENTS SECRETARY/
ADMINISTRATIVE ASSISTANT** Candace Mitchell
- **BEACH MANAGER** Don Klein
- **BOARD OF HEALTH SECRETARY** Patricia Spahr
- **ADMIN ASSISTANT/SPECIAL PROJECTS** Frank Lawrence
- **SECRETARY & TECHNICAL ASSISTANT, CONSTRUCTION DEPARTMENT**
Karen DiBerardino
- **PART-TIME BUILDING DEPARTMENT SECRETARY** Nancy O’Neil
- **CONSTRUCTION OFFICIAL/BUILDING SUBCODE OFFICIAL**
Edward Wheeler
- **HOUSING INSPECTOR/CODE ENFORCEMENT
OFFICER/FIRE INSPECTOR/FIRE SUB-CODE OFFICIAL** Thomas Haege
- **FLOOD PLAIN MANAGER, PLANNER,
ZONING OFFICER, CRS COORDINATOR** Mary Tangolics
- **BUILDING INSPECTOR** Jeff Losacco
- **ELECTRICAL SUBCODE OFFICIAL** Jay Everard
- **PLUMBING SUBCODE OFFICIAL** James Ammaturo
- **FINANCE MANAGER:** Khristi Jacobs
- **CHIEF FINANCIAL OFFICER** Michael Bascom
- **OFFICIAL TAX SEARCHER** Patricia M. Spahr
- **OFFICIAL ASSESSMENT SEARCHER** Christine Pfeiffer
- **PUBLIC OFFICER FOR ABANDONED PROPERTIES** Thomas Haege
- **DIRECTOR OF PUBLIC WORKS** David Bahrle
- **DEPUTY DIRECTOR OF PUBLIC WORKS &
RIGHT TO KNOW/SAFETY COORDINATOR** Robert Smith
- **PUBLIC WORKS MAINTENANCE** Joseph Eskridge
Randall Allen
Timothy Linden
Jose Gonzalez
- **TAX/SEWER UTILITY COLLECTOR** Patricia M. Spahr
- **LIBRARY DIRECTOR** Jane Farmer
- **LIBRARY PROGRAM DIRECTOR** Alessandra Scalgione
- **LIBRARY ASSISTANTS** Deanna Andriola
Patricia McCory
Rosemary Gance
Marie Szmania
Joan Desimone

- **RECREATION DIRECTOR** Don Klein
- **REGISTRAR** (Three-year terms: 1/1/23 – 12/31/25) Candace Mitchell
- **DEPUTY REGISTRAR** Michelle Ketcham
- **ALTERNATE DEPUTY REGISTRAR** Karen DiBerardino
- **ALTERNATE DEPUTY REGISTRAR** Christine Pfeiffer
- **CERTIFIED COURT ADMINISTRATOR** Carol Smith
- **BOROUGH PHYSICIAN** Monmouth Medical Center Occupational Health
- **SPECIAL EVENTS COMMITTEE** (General Code: §179-3)
 - Councilmember, Heather Gorman
 - Alternate Councilmember, John M. Lamia, Jr.
 - Borough Business Owner, Melissa D’Anna
 - Borough Resident, Susana Markson
 - Brian P. Kelly, Mayor
 - Joseph L. Verruni, Administrator or Christine Pfeiffer, Clerk
 - Brett Friedman, Police Chief
 - David Bahrle/Robert Smith, Public Works
 - Don Klein, Recreation Director
 - John Arias, Police Captain
 - Candace Mitchell, Committee Secretary
 - Monmouth County Regional Health Commission Representative
- **REPRESENTATIVES TO MONMOUTH COUNTY MUNICIPAL JOINT INSURANCE FUND**
 - William J. Keeler, Councilmember
 - Joseph Verruni, Alternate
- **FIRE DEPARTMENT LINE OFFICERS** (General Code: §20-3)
 - Department Chief: Charles R. Murphy, Jr.
 - Assistant Chief: Charles Rivera
 - Captain: Nicholas Luiten
 - Lieutenant: Ryan Naclerio
 - Lieutenant: Kevin Covert
 - Lieutenant: Benjamin Perrin
- **AUXILIARY FIRE DRIVERS**
 - Charles R. Murphy, Jr.
 - Ryan Naclerio
 - Benjamin Perrin
 - Charles Rivera
 - Christopher Glietz
 - David Estelle
 - Daniel Drogin
 - James Corrao
 - Paul Gaspar
 - James Forsman
- **PROBATIONARY DRIVERS**
 - Kevin Welsh
 - John Papay
 - Vincenzo Bianco
 - Michael Greco
 - Matthew Polandick
 - Kevin Covert
 - Vincent Nocerra
 - Daniel Carney
 - Nick Luiten
 - Robert Alvator
 - Luciano Pabon
 - Jacob Simon
 - Michael Very
 - Cody Burbank
 - Matthew Greco
 - Sean Marelli
 - David Covert
 - Aaron Rock
 - Kevin Morey

Nicholas Simons
Robert Eyerkuss
Thomas Pietrulewicz
Brach Child
Darren Berry
Angelo Ciaglia
Stephen Campbell
Shawn Reu
Robert Kegley
Andrew Murphy
Richard Glietz
Andrew Hagenberg
Patrick Mason

• **FIRE DEPARTMENT – ENGINEER**

David Estelle - Chief
James G. Forsman – Assistant Chief

• **FIRE POLICE:** Five year term (General Code: §20-6)

Daniel Drogin, Captain (01/01/2019 - 12/31/2023)
David Estelle (01/01/2019 - 12/31/2023)
Patrick Mason Jr. (01/01/2021 - 12/31/2025)
Joseph Eskridge (01/01/2021 - 12/31/2025)
C. Read Murphy (01/01/2021 - 12/31/2025)
Charles Carlson (01/01/2023 – 12/31/2028)

• **PURCHASING AGENTS – FIRE DEPARTMENT**

Charles R. Murphy, Jr.
Charles Rivera

• **POLICE OFFICERS**

Brett M. Friedman, Chief
John Arias, Captain
James A. McCue, Jr., Lieutenant
Charles R. Murphy, Jr., Det. Sergeant
Richard A. Huegel, Jr., Det. Sergeant
Christopher Fislser, Sergeant
Erich Bennett, Corporal
Andrew Hendricks, Patrolman
Ty Manning, Patrolman
Sean Marelli, Patrolman
Madison Taylor, Patrolman

• **CLASS II SPECIAL POLICE OFFICERS**

Natalie Elharfouche
Christopher D. Panduri
Alexa N. Susino
Nicholas E. Turi

• **CLASS I SPECIAL POLICE OFFICER**

Christopher J. Glietz
Mason Senoff
Emilee Skillman

• **SEA BRIGHT EMS SQUAD**

David Estelle, President
Anthony Toth, Chief
Kevin Morey, Captain
Dan Boyce, First Lieutenant

• **EMERGENCY MANAGEMENT**

Coordinator: 3-year term
Brian P. Kelly (01/01/2023 – 12/31/2025)

Deputy Coordinators: 3-year term
Daniel Drogin (01/01/23 – 12/31/25)
Ryan B. Murphy (01/01/23 – 12/31/25)

• **LOCAL EMERGENCY MANAGEMENT COUNCIL**

- Brian P. Kelly, Mayor - Chair, OEM Coordinator
- JoAnn Kalaka-Adams, Resident
- Christine Pfeiffer, Borough Clerk
- Joseph Verruni, Borough Administrator
- Brett Friedman, Chief of Police
- Charles R. Murphy, Jr., Fire Chief
- Anthony Toth, EMS Captain
- Tom Haege, Fire Official
- David Bahrle, DPW Director
- Lance Cunningham, Carriage House Marina, Owner
- James LoBiondo, Surfrider Beach Club, Owner
- Michael Stavola, Driftwood Beach Club, Owner
- Chris Wood, Woody’s Ocean Grille, Owner
- Candance Brunswick, Resident
- William J. Keeler, Councilmember/Public Safety Chair

13. COUNCIL COMMENTS

Councilman Bieber wished everyone a Happy New Year and congratulated Councilman Catalano and Councilwoman Gorman and looks forward to working with them both. He has lived in Sea Bright for about 20 years and said the town gets better every year and thanked the Mayors and prior Councils for that. On behalf of the Administration Committee, Councilman Bieber reported they advanced a number of objectives – the first was to reduce the cost and space for data records and retention and thanked Chris and Michelle for doing a great job utilizing the limited space that we have and minimizing the cost. The committee also worked with the Police Department to enhance our parking ordinance and revised it to reduce illegal parking and to increase the parking revenue – he thanked the Police Department for their hard work. Councilman Bieber reported they developed a short-term rental ordinance which was created to ensure that the short-term rentals are run in a manner that is consistent with the objectives of town - should generate an estimated annual revenue of \$100,000. There has also been great progress to figure out a way forward with bulkhead improvements which would significantly improve the flooding situation in town - imagine the day that Sea Bright is not the flood capital of the world! Councilman Bieber also Chaired the cannabis committee - they heard the voices of our residents and businesses and elected to continue the ban of cannabis sales in our town.

Councilman Booker wished everyone a Happy New Year and it is nice to see everyone out on this beautiful day – the view never gets old. He will be entering his 3rd year as the chair of finance and insurance and grants. As tax rates are going up in towns around us, ours is going down thanks to the leadership our Governing Body, Administrator, and CFO. We need to continue to be fiscally responsible with keeping our taxpayers in mind and spend money wisely. This year we hired two professional grant writers to look for additional ways to obtain resources to operate our town and looks forward to working with Public Safety and Administration as we look for ways to find additional resources.

Councilman Keeler thanked the Police Department for doing an excellent job and thanked our two volunteer services – the Fire Department and First Aid – they are 100% volunteer. As you may know, many towns in Monmouth County are having difficulty keeping volunteer departments and many have gone to a paid service. Fortunately, we are in good shape thanks to the leadership in those two departments – and specifically thanked Fire Chief Chad Murphy and First Aid Chief Anthony Thoth. We have an incredible response time of 1.5 minutes rolling out of the garage from the time of a call. He will continue to support them in any way that he can.

Councilman Catalano congratulated Councilwoman Gorman and is looking forward to a woman’s prospective on Council. This year the beach was ranked the top 5th beach in the State thanks to Beach Manager Don Klein and the rest of the crew. We lost Lifeguard Captain “Hud” who is irreplaceable, but he has confidence operations will continue to run smoothly.

Councilman Lamia thanked Chris and Michelle for their support throughout the year. He reported the library had a good year and a very successful fundraising event in the fall. The gym/recreation center is being utilized more and more – there is pickleball and two youth clinics scheduled for February and March. Councilman Lamia offered his support to Councilwoman Gorman as she will now be chairing the Recreation and Library Committees.

Mayor Kelly thanked Councilman Birdsall for all his hard work on the Governing Body over the past six years and welcomed Councilwoman Gorman.

14. PUBLIC COMMENTS (limited to 3 minutes)
No one wished to be heard.

15. ADJOURNMENT

Motion: Booker		Second: Keeler				
Roll Call:	Bieber,	Booker,	Catalano,	Gorman,	Keeler,	Lamia
	Yes	Yes	Yes	Yes	Yes	Yes

Respectfully submitted,

Christine Pfeiffer
Borough Clerk