







**WHEREAS**, it is in the best interest of the Borough to appoint an individual to serve as the Borough’s alternate licensed operator for the operation of the Sea Bright sanitary sewer system in case the of an emergency; and

**WHEREAS**, it is also in the best interest of the Borough to appoint a Recycling Coordinator to submit the annual Recycling Tonnage Grant application on behalf of the Borough; and

**WHEREAS**, Shawn Thomas, former Deputy Director of the Department of Public Works, has the necessary certifications and is qualified to serve as an alternate Sewer Collection System C1 Operator and Recycling Coordinator; and

**WHEREAS**, the Borough Administrator recommends the Borough Council appoint Shawn Thomas, former Deputy Director of the Department of Public Works, to serve as alternate Sewer Collection System C1 Operator and Recycling Coordinator and to be compensated in an amount not to exceed \$1,750.00 annually.

**Certification of Funds**

I, Michael J. Bascom, Chief Financial Officer of the Borough of Sea Bright do hereby certify that \$1,750.00 will be available in the Recycling Tonnage Grant and Sewer Utility for the purposes stated herein.

  
MICHAEL J. BASCOM, CFO

**NOW, THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Sea Bright in the County of Monmouth, State of New Jersey, does hereby authorize the appointment of Shawn Thomas to serve as the Alternate licensed C1 operator and Recycling Coordinator and shall receive an annual payment in the amount of \$1,750.00 for performing such duties; and

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the following:  
1. Shawn Thomas  
2. Finance Manager  
3. D. Bahrle

Roll Call: Bieber, Booker, Catalano, Gorman, Keeler, Lamia  
              Yes      Yes      Absent      Yes      Yes      Yes

**No. 68-2023                                  Authorizing Salary Adjustment for Deputy Clerk**

Councilmember Booker introduced and offered for adoption the following Resolution; seconded by Councilmember Bieber:

**WHEREAS**, Michelle Ketcham has been employed by the Borough of Sea Bright since 2015 and has served as the Deputy Clerk since 2018; and

**WHEREAS**, the Borough Council is desirous of making a wage adjustment to the position of Deputy Clerk, increasing the annual salary to \$68,000.00, effective as of the date of this Resolution.

**CERTIFICATION OF FUNDS**

I, Michael J. Bascom, Chief Financial Officer of the Borough of Sea Bright, do hereby certify that funds are available in Borough Clerk S/W:

  
MICHAEL J. BASCOM, CFO

**NOW, THEREFORE BE IT RESOLVED**, that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, does hereby authorize a salary increase for Deputy Clerk, Michelle Ketcham, to the annual salary of \$68,000.00, effective April 4, 2023.

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the following:  
1. Finance Manager  
2. Michelle Ketcham

Roll Call: Bieber, Booker, Catalano, Gorman, Keeler, Lamia  
              Yes      Yes      Absent      Yes      Yes      Yes

**No. 69-2023                                  Authorizing Salary Adjustment for Building Department Secretary and Technical Assistant**

Councilmember Booker introduced and offered for adoption the following Resolution; seconded by Councilmember Bieber:

**WHEREAS**, Karen DiBerardino has been employed by the Borough since 1995 and is currently the Building Department Secretary and Technical Assistant; and

**WHEREAS**, the Borough Council is desirous of making a wage adjustment to the Building Department Secretary and Technical Assistant, increasing the annual salary by \$5,000.00, retroactive to January 1, 2023.

**CERTIFICATION OF FUNDS**

I, Michael J. Bascom, Chief Financial Officer of the Borough of Sea Bright, do hereby certify that funds are available in Building Department S/W:

  
**MICHAEL J. BASCOM, CFO**

**NOW, THEREFORE BE IT RESOLVED**, that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, does hereby authorize a \$5,000.00 increase in the salary paid to the Building Department Secretary and Technical Assistant, Karen DiBerardino, retroactive to January 1, 2023.

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the following:

- 1. Finance Manager
- 2. Karen DiBerardino

**Roll Call:**        Bieber,    Booker,    Catalano,    Gorman,    Keeler,    Lamia  
                          Yes        Yes        Absent        Yes        Yes        Yes

**No. 70-2023                                    Authorizing Hiring of Police Officers Designation of Special Law Enforcement Officers - Class I**

Councilmember Booker introduced and offered for adoption the following Resolution; seconded by Councilmember Bieber:

**WHEREAS**, there exists a need for Class I Special Officers in the Police Department in the Borough of Sea Bright; and

**WHEREAS**, Chief Brett Friedman requested that the following be appointed as a Class I Special Police Officers after fulfilling the required training at the Monmouth County Police Academy.

**CLASS I SPECIAL POLICE OFFICERS**

- Kenneth A. Fisler
- Anthony J. Gandolfo
- Thomas J. Wolf

**CERTIFICATION OF FUNDS**

I, Michael J. Bascom, Chief Financial Officer of the Borough of Sea Bright, do hereby certify that funds are available in Police S/W for the purpose stated herein:

  
**MICHAEL J. BASCOM, CFO**

**NOW, THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Sea Bright, County of Monmouth, State of New Jersey, does hereby approve the appointment of Class I Special Officers, Kenneth A. Fisler, Anthony J. Gandolfo, and Thomas J. Wolf at an hourly rate of pay as specified in Ordinance No. 04-2021; and

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the following:

- 1. Khristi Jacobs, Finance Manager
- 2. Brett Friedman, Police Chief
- 3. Appointees

**Roll Call:**        Bieber,    Booker,    Catalano,    Gorman,    Keeler,    Lamia  
                          Yes        Yes        Absent        Yes        Yes        Yes

**INDIVIDUAL ACTION/New Business:**

**Vouchers:    \$ 317,686.87**

Councilmember Keeler offered a motion to approve the Voucher List dated April 4, 2023 as submitted by the Finance Manager; seconded by Councilmember Booker:

**Roll Call:**        Bieber,    Booker,    Catalano,    Gorman,    Keeler,    Lamia  
                          Yes        Yes        Absent        Yes        Yes        Yes

2790	ACB SERVICES, INC.		
23-00297	03/14/23 Buildings & Grounds	Open	3,888.73
01062	ALL HANDS FIRE EQUIPMENT, LLC		
22-01093	10/03/22 RIT Training	Open	375.00
23-00248	02/28/23 Rescue Straps	Open	484.00
			-----
			859.00
00757	ARIAS, JOHN		
23-00334	03/22/23 POLICE: POSTAGE/MAIL	Open	29.59
2806	AUTOMATED BUILDING CONTROLS		
23-00299	03/14/23 Buildings & Grounds	Open	2,500.00

**REGULAR MEETING****APRIL 4, 2023**

01631	BOROUGH OF OCEANPORT		
23-00358	03/29/23 COURT	Open	6,500.00
01565	BOROUGH OF SEA BRIGHT		
23-00362	03/29/23 ADMIN	Open	4,275.00
01547	CHURCH'S GARDEN CENTER &		
22-01304	11/30/22 DUNE GRASS	Open	1,700.00
2555	CJM ASSOC. OF SEA BRIGHT		
23-00359	03/29/23 LEASE	Open	1,000.00
00506	FARMER, JANE		
23-00344	03/27/23 LIBRARY	Open	180.20
2757	FIRE AND SAFETY SERVICES		
22-01223	11/04/22 Repairs - 4395	Open	1,723.78
01720	FIREFIGHTER ONE, LLC		
23-00332	03/22/23 Repairs - 4390	Open	564.85
02101	GANNETT NJ NEWSPAPERS		
23-00349	03/28/23 CLERK	Open	40.48
23-00367	03/30/23 PLAN BRD	Open	33.44
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			73.92
00649	GILHOOL, MEGAN		
23-343	7/23 LIBRARY	Open	150.00
00000	GRIMMER BROTHERS RAILINGS, LLC		
22-01399	12/21/22 Railings	Open	4,375.00
01887	HEIM ELECTRONICS, INC.		
23-00302	03/14/23 Buildings & Grounds	Open	389.90
2478	HOLISTIC WELLNESS, LLC		
23-00345	03/27/23 LIBRARY	Open	500.00
2710	HOLMDEL TOWNSHIP		
23-00356	03/29/23 FISCAL	Open	3,567.17
01285	HOME DEPOT CREDIT SERVICES		
23-00330	03/16/23 SEWER	Open	188.64
2323	INTEGRATED SYSTEMS & SERVICES		
23-00295	03/14/23	Open	860.00
2297	INTEGRATED TECHNICAL SYSTEMS		
23-00354	03/28/23 PARKING	Open	11,970.00
00297	JESSE A. HOWLAND & SONS, INC.		
23-00357	03/29/23 LEASE	Open	1,705.00
2264	KETCHAM, MICHELLE		
23-00342	03/27/23 CLERK	Open	150.83
00108	LEON S. AVAKIAN, INC.		
23-00365	03/30/23 ENGINEER	Open	752.50
02045	MONMOUTH COUNTY SPCA		
23-00361	03/29/23 ANIMAL	Open	325.00
01694	NAVESINK MARINA		
23-00231	02/27/23 Boat Repairs	Open	519.86
01399	NEW JERSEY AMERICAN WATER		
23-00353	03/28/23 WATER	Open	4,659.36
00113	NJ NATURAL GAS COMPANY		
23-00351	03/28/23 NAT GAS	Open	2,572.49
00885	OCEAN TWP FIRE DISTRICT NO. 2		
23-00360	03/29/23 FIRE OFFICIAL	Open	350.00
01309	OCEANPORT BOARD OF EDUCATION		
22-00760	06/28/22 SCHOOL TAX	Open	73,450.92
01662	OTC BRANDS, INC		
23-00279	03/06/23 EASTER EGG & SUPPLIES	Open	822.36
01207	PFEIFFER, CHRISTINE		
23-00341	03/27/23 CLERK	Open	30.00
2525	POOR JOHNS PORTABLE TOILETS		
23-00335	03/22/23 Beach	Open	366.00
2651	PRIVETERA'S CHRISTMAS LIGHTING		
23-00331	03/16/23 BEAUTIFICATION	Open	2,230.00
2828	R&H SPRING & TRUCK REPAIR		
22-01181	10/27/22 Repairs - 4390	Open	350.00
00164	RAIN, WILLIAM		
23-00355	03/29/23 HEALTH	Open	161.00
00533	RUTGERS, THE STATE UNIVERSITY		
23-00228	02/27/23 Sewer Department	Open	895.00
00408	SCHWAAB, INC.		
23-00301	03/14/23	Open	33.75
00053	SHORE REGIONAL HIGH SCHOOL		
22-00758	06/28/22 SCHOOL TAX	Open	181,370.18

**REGULAR MEETING**

**APRIL 4, 2023**

02225	STAPLES ADVANTAGE		
22-01352	12/14/22 POLICE: OFFICE SUPPLIES	Open	236.88
2810	TOMAINO, JOSEPH P.		
23-00364	03/29/23 LEGAL	Open	862.50
00331	TREASURER, STATE OF NJ		
23-00350	03/28/23	Open	200.00
2291	VERIZON		
23-00352	03/28/23 FIOS	Open	276.98
2658	VERIZON		
23-00366	03/30/23 PHONE	Open	70.48

**GRAND TOTAL: \$ 317,686.87**

**MAYOR AND COUNCIL COMMENTS**

Mayor Kelly thanked Recreation Director, Don Klein and the Committee, for a successful Easter Egg Hunt this past Sunday. The Mayor reported a post sandy meeting was also held on Sunday in the Pavilion - Mayor Dina Long attended as did New Jersey Future Planner Steve Nelson, who helped Sea Bright after the storm, along with about 30 planners from around the country to hear about "lessons learned" after Sandy - they held a Q & A and walked the town. Mayor Kelly stated that he is looking forward to a successful beach season and hopefully a successful and productive mediation between Highlands and Atlantic Highlands regarding school regionalization.

Councilman Bieber explained that he has taken a close look and held numerous meetings about public space ordinance enforcement, specifically smoking, dogs, and alcohol consumption on the beach - the committee has a number of recommendations and would like to go through them at the workshop meeting next week. The second area he has been looking at is resident parking challenges, specifically in the downtown and north beach and would like to present those recommendations at the upcoming workshop meeting in more detail.

Councilman Booker reported that the remains of another dolphin was spotted in the water off Osborne Place - Monmouth County Officials will be hosting a press conference tomorrow at 11:00am at Seven Presidents Beach to discuss the ongoing marine wildlife deaths that have been occurring.

Councilwoman Gorman stated that we met with ZUMU, our website developer to discuss some improvements and they have agreed to make those changes for \$1,000.

Councilman Lamia thanked Public Works for getting the beach ready for the Easter Egg Hunt and stated that they have been helping get the exterior of the recreation center cleaned up - they did the soffit, new railing, and will be painting soon. The Beautification Committee is looking to see how we can manage the landscaping on the bump outs throughout town and he is working with Frank Lawrence and Sandy Mulheren to get the planters ready for the season. Public Works is finalizing the check valve repairs and he is working with JCP&L on the 28 street lights that need repair. There will be some manhole repair work on Ocean Avenue in the future. We appointed a Recycling Coordinator so we can participate in the Recycling Tonnage Grant this year. Councilwoman Gorman questioned what to do if there is an active construction site and the debris is not being managed properly - Councilman Lamia said to call Karen in the Building Department and she will work with Code Enforcement Officer, Tom Haege to get it taken care of quickly.

Councilman Keeler stated that he has a meeting scheduled tomorrow with the Superintendent of Sandy Hook to explore the possibilities of utilizing one of their storage facilities and to see if they are interested in joining our conversations with the DOT regarding highway safety. Councilman Bieber asked if the NJDOT needs anything from the Borough continue down the path to getting the pedestrian crosswalks approved at the two beach clubs as well as the original five crosswalks approved. Administrator Verruni stated that we should pass a resolution supporting the DOT's mid-block crosswalk project.

**EXECUTIVE SESSION**

Executive session not held.

**ADJOURNMENT**

Councilmember Booker offered a motion to adjourn the meeting; seconded by Councilmember Bieber:

<b>Roll Call:</b>	Bieber,	Booker,	Catalano,	Gorman,	Keeler,	Lamia
	Yes	Yes	Absent	Yes	Yes	Yes

Respectfully Submitted,

Christine Pfeiffer  
Borough Clerk